

CALL TO ORDER

Mayor Juliann M Owens, called the regular meeting of the St John City Council to order on Monday March 14th, 2016 at 7:00 pm.
Tom Harrison opened the meeting with prayer.

ATTENDANCE

Mayor Juliann M Owens and Council Members Bobby Stimatze, Shari Williamson, Marshal Sanders, Mark Bryant, and Troy Hanson.
Staff members present were LaDona S Garcia, City Clerk; John D Beverlin II, City Attorney; Adam Saylor, Chief of Police; and Michael Sanders, Fire Chief.

Meeting was filmed by Carol Riegel from the Sandyland Shepherd Center.

Citizens present were Tonya Sanders with the Grocery Committee.

ADDITIONS TO THE AGENDA

Troy Hanson added an executive session for five minutes to discuss nonelected personnel for performance evaluation to occur after the consent agenda has been approved.

Troy Hanson moved to approve the additions to the agenda. Seconded by Marshal Sanders. No Discussion. Motion Carried 5-0

CITIZEN COMMENT-NO COMMENTS

CONSENT AGENDA

Bobby Stimatzes moved to approve the consent agenda which included the following items:

- A. Minutes for Regular Meeting for 03-01-2016.
- B. Minutes for Special Meeting for 3-01-2016.
- C. **Appropriation Ordinance #03-15-2016 in the amount of \$40,815.16**
General Fund-\$4,519.19; Jubilee Fund; \$25.00; Solid Waste Collection-\$100.00; Sewer Utility-\$456.99; Water & Light-\$9,644.98; CDBG Sidewalk Grant-\$5,575.00; Equipment Reserve-\$20,494.00.

Mark Bryant Seconded. No Discussion. Motion Carried 5-0

Bobby Stimatzes moved for city council to recess for five minutes into executive session pursuant to personnel matters of nonelected personnel exception, in order to discuss performance review and evaluation to include mayor, council, and city clerk; the open meeting to resume in the city council chambers at 7:09 pm. Seconded by Marshal Sanders. No Discussion. Motion Carried 5-0

POLICE DEPARTMENT-

Chief of Police Adam Saylor spoke on his salary and the possibility of a raise. There was discussion between council and chief. Mayor asked about the current pay scale, LaDona Garcia, City Clerk explained how it worked. Garcia clarified the current data was out of date, she is currently updating this information. Council would like to see an updated version by next council meeting on April 5, 2016. Council requested verification of the new rotation schedule. Chief Saylor's raise was tabled until the April 5, 2016 council meeting to allow council to review the updated pay scale.

Chief Saylor requested an adjustment be made with the current seat belt fine, currently the fee includes a court cost of \$98.00. Saylor recommends dropping the \$98.00 court cost leaving the fine for under the age of 18 at \$60.00 and adults at \$10.00. The consensus of council was to use Saylor's recommendation and drop the \$98.00 court cost.

FIRE DEPARTMENT-

Fire Chief Michael Sanders reported the old Seagrave Fire Truck has some electrical issues and air leak. Sanders requested approval for L J & J to assess the vehicle and if repairs were reasonable for him to fix the truck. The consensus of council was to get the fire truck fixed.

Chief Sanders reported that the generator is not operating correctly and a replacement is needed. Sanders gave a quote of \$800.00 to replace the unit. Consensus of the council would be to replace the generator.

Troy Hanson inquired about the Chief's wage, his current wage is \$24.00 per meeting and run, with no pay for the other requirements of the job. There was discussion between council and Sanders on the amount of time spent performing the extra duties.

Troy Hanson moved to amend the agenda to add a motion to increase Chief Sanders' wage and to approve a monthly salary for Chief Sanders of \$200.00 per month to help offset the extra time spent on performing additional required duties effective March 1, 2016. Seconded by Shari Williamson. No Discussion. Marshal Sanders Abstained. Motion Carried 4-0.

ADMINISTRATION – CITY CLERK

City Clerk LaDona S Garcia submitted AG360 annual insurance figures to council for review. The insurance is set for renewal on April 1, 2016. There is an additional cybersolution coverage, she would like the city to consider. This would cover the city in an event their system was hacked and sensitive information was retrieved. The coverage will cost 921.00 per year. The consensus of the council was to table this until they received the quote from First Group Insurance. They will then hold a special meeting to choose the better insurance coverage, if time allows.

Garcia informed council effective immediately, the city office will be able to accept credit and debit cards for payment through the state using their KanPay system. There is a 2.5% convenience fee which is applied back to the customer. Along with Kanpay, effective April 1st, citizens will be able to pay their bills and other fees, online through PSN. This system will update daily with the city utility software. It will also allow for the customer to receive an e-statement instead of a paper one. This system has a 2.75% convenience fee for the customer paying by credit or debit card, but if they chose to pay by e-check the city will absorb the .50 cent charge.

ADMINISTRATION – SUPERINTENDENT

City Superintendent Cory Tagtow was unable to attend council meeting, in his place Garcia presented his report. Garcia informed the council the locating equipment has malfunctioned and will need to be replaced. Garcia submitted Tagtow's quote from DitchWitch for new locating equipment for \$4200.00. The consensus of the council was to purchase the new locating equipment from DitchWitch for \$4200.00.

CITY ATTORNEY-

City Attorney, John D Beverlin II presented Resolution 2016-05 and Chelsea Keck's, City Health Inspector, letter which recommends the condemning process begin on 213 South Broadway and 302 E Hoole for council's approval. This will set the hearing date for May 3rd, 2016.

RESOLUTION NO.2016-05

**A RESOLUTION BY THE GOVERNING BODY
OF THE CITY OF ST. JOHN, KANSAS FIXING TIME AND PLACE FOR INTEREST OWNERS TO APPEAR AND SHOW CAUSE WHY CERTAIN
STRUCTURES SHOULD NOT BE CONDEMNED**

WHEREAS, the governing body of the City of St. John, Kansas is charged with the responsibility of enforcing the City Code; and

WHEREAS, the City Code contains Chapter IV, Article 5, pertaining to dangerous and unfit structures within the city limits of the City of St. John, Kansas providing the City the authority to have any unsafe, dangerous or unfit structure repaired or demolished; and

WHEREAS, the public officer has given written notice to the governing body that there are certain structures within the City which appear to be unsafe, dangerous or unfit for human habitation which notice is attached hereto and incorporated herein by reference as Exhibit "A"; and

WHEREAS, as provided in Exhibit "A", the public officer has determined that 213 South Broadway and 302 E. Hoole, St. John, Kansas, appear to be unsafe, dangerous, or unfit for human habitation; and

WHEREAS, in accordance with City Code Section 4-705, the governing body is required to fix a time and place at which the owners of the properties listed in Exhibit "A", the owners' agents, any lien holder of record, and any occupant of any of the structures may appear and show cause why the structures should not be condemned and ordered repaired or demolished.

NOW, THEREFORE, be it resolved by the governing body that all owners, owners' agents, any lien holder of record, and any occupant of the structures described on Exhibit "A" should be given notice in writing that they have the right to appear and show cause why such structure should not be condemned and ordered repaired or demolished; and

BE IT FURTHER RESOLVED, that this Resolution and Exhibit "A" shall be published once each week for two consecutive weeks on the same day of each week in the City's official newspaper; and

BE IT FURTHER RESOLVED, that the hearing shall be set before the governing body on May 3, 2016, at 7:00 p.m. in the City Hall of the City of St. John; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be mailed by certified mail within three days after its first publication to each such owner, agent, lien holder and occupant at the last known address and shall be marked "delivered to addressee only"; and

BE IT FURTHER RESOLVED, the governing body, at such hearing, determine from information provided by the owner, agent, lien holder and occupant and City staff as to whether the structure is dangerous, unsafe or unfit for human use or habitation and shall make a determination as to what further course of action to take with respect to any structure which may include but not be limited to repair or demolition.

This Resolution is approved and adopted this 14th day of March, 2016, and it shall be effective upon publication in the official newspaper.

Juliann Owens, Mayor

ATTEST:

LaDona Garcia, City Clerk

Troy Hanson moved to rescind resolution 2016-03 and adopt Resolution 2016-05 and Exhibit A fixing a time and place for interest owners to appear and show cause why 213 S Broadway and 302 E. Hoole should not be condemned, with the hearing set for May 3rd, 2016. Seconded by Marshal Sanders. No Discussion. Motion Carried 5-0.

OLD BUSINESS-

Garcia presented Ordinance 1035 which updates the reconnect fee for nonpayment accounts. The fee will begin at \$25.00 with any subsequent reconnection resulting in a fee increase of \$25.00 per reconnection not to exceed \$100.00.

Troy Hanson moved to adopt Ordinance 1035 which will increase the reconnect fee for nonpayment beginning at \$25.00 with any subsequent reconnection being increased by \$25.00 per reconnection not to exceed \$100.00. Seconded by Marshal Sanders. No Discussion. Motion Carried 5-0.

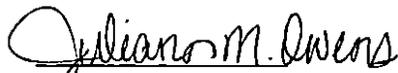
Garcia presented Resolution 2016-04 establishing a connecting fee to connect onto the city waterworks system. The resolution was tabled until April 5, 2016 council meeting to allow verification of what a reasonable distance would entail.

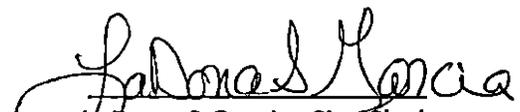
NEW BUSINESS-

Tonya Sanders from the grocery committee gave the council an update from their last meeting. There was discussion about using the industrial park for the grocery store. There was discussion about the city helping establishing, or absorbing the connection fee. There was discussion about implementing a city sales tax of 1%. The implementing of a city sales tax was tabled until April 5, 2016 to allow for further research on the issue. City Attorney John Beverlin advised the council on the advantages of landowners donating their land or property to the LandBank.

With no further business Mark Byrant moved to adjourn the meeting at 8:23 pm. Seconded by Shari Williamson. No discussion. Motion carried 4-1. Troy Hanson opposed.

Next regular council meeting will be Tuesday, April 5 2016 at 7:00 pm.


Juliann M Owens, Mayor


LaDona S Garcia, City Clerk