

CALL TO ORDER

Mayor Juliann M Owens, called the regular meeting of the St John City Council to order on Tuesday March 1st, 2016 at 7:32 pm.

ATTENDANCE

Mayor Juliann M Owens and Council Members Bobby Stimatze, Shari Williamson, Marshal Sanders, Mark Bryant, and Troy Hanson. Staff members present were Cory Tagtow, City Superintendent; LaDona S Garcia, City Clerk; John D Beverlin II, City Attorney.

Meeting was filmed by Carol Riegel from the Sandyland Shepherd Center.

Citizens present were Sid Arpin with BG Consultants, Inc and Leslie Lomas with Great Plains Development, Inc.

ADDITIONS TO THE AGENDA

There was one addition for an executive session to discuss non-elective personnel for performance review for fifteen minutes under new business.

Troy Hanson moved to approve the additions to the agenda. Marshal Sanders Seconded. No Discussion. Motion Carried 5-0

CITIZEN COMMENT-NO COMMENTS

CONSENT AGENDA

Troy Hanson moved to approve the consent agenda which included the following items:

- A. **Minutes for Regular Meeting of 02-16-2016.**
- B. **Appropriation Ordinance #03-01-2016 in the amount of \$91,778.07**
General Fund-\$8,860.41; Solid Waste Collection-\$8,988.44; Sewer Utility-\$552.92; Water & Light-\$71,141.30; CDBG Sidewalk Grant-\$2,235.00.
- C. **Appointing Stephanie Smith as Pool Manager for the 2016 Swimming Season**
- D. **Renewal of Schulz Cleaning Services for cleaning of St. John City Hall and St. John Witt Center with no changes or additions to original contract.**

Seconded by Bobby Stimatze. No Discussion. Motion Carried 5-0

POLICE DEPARTMENT-NO REPORT

FIRE DEPARTMENT-

City Clerk LaDona Garcia informed the council that Fire Chief Michael Sanders would like to have an open burn permit for the month of March, according to the below proclamation:

Mayor Proclamation

PURSUANT to provision of the Code of the City of St. John, Kansas Section 15-509:

I HEREBY AUTHORIZE the burning of BRUSH, TREES, SHRUBS, LEAVES, AND GRASS CLIPPINGS on residential properties within the City Limits of St. John, Kansas, between the dates of March 1st and March 31st, 2016.

PURSUANT to provision of the Code of the City of St. John, Kansas Section 12-205, Sections C, D, and E;

SUCH Burning shall not be started earlier than one hour after sunrise and no material shall be added to any fire later than two hours before sunset.

BURNING SHALL NOT be carried out on days when the wind exceeds 15MPH. Water shall be available at the site of all burning and shall be continuously supervised by an adult.

BEFORE COMMENCING any such burning, the Stafford County Dispatch shall be notified at 549-3247 of the location and time of the proposed burn and of the nature of the material to be burned.

DATED THIS 1st DAY OF March, 2016.

LaDona S Garcia, City Clerk

Juliann M. Owens, Mayor

Troy Hanson moved to approve the Mayor's Proclamation for an open burn permit for the dates of March 1st thru March 31st. Seconded by Mark Bryant. No Discussion. Motion Carried 5-0

ADMINISTRATION – CITY CLERK

City Clerk LaDona S Garcia reported that First Group Insurance out of Sterling, KS would like to give the city a quote for coverage for property insurance. The agent believes he can save the city a significant amount. The consensus of the council was to go ahead and hear the quote. This issue was tabled until the quote can be prepared.

LaDona pursued the opinion of council on the reconnect fee. Right now the fee for reconnecting a resident for services being shut off due to delinquent bill is for \$25.00 plus a 10% delinquent fee. There was discussion about the fee and the continuous offenders. The council decided they would like a new ordinance drafted up outlining the increase to be increased with each occurrence. After the fourth occurrence, the fee will stay at \$100.00. City Attorney, John D Beverlin II will draft the ordinance and have it available for next regular council meeting on March 15, 2016.

LaDona updated the council on the status of the minimum housing code violators. She informed them that City Attorney Beverlin, has drafted a resolution 2016-03 for them to approve. This resolution would set a time and place for interest owners to appear and show cause to why these structures should not be condemned.

RESOLUTION NO. 2016-03

A RESOLUTION BY THE GOVERNING BODY OF THE CITY OF ST. JOHN, KANSAS FIXING TIME AND PLACE FOR INTEREST OWNERS TO APPEAR AND SHOW CAUSE WHY CERTAIN STRUCTURES SHOULD NOT BE CONDEMNED

WHEREAS, the governing body of the City of St. John, Kansas is charged with the responsibility of enforcing the City Code; and

WHEREAS, the City Code contains Chapter IV, Article 5, pertaining to dangerous and unfit structures within the city limits of the City of St. John, Kansas providing the City the authority to have any unsafe, dangerous or unfit structure repaired or demolished; and

WHEREAS, the public officer has given written notice to the governing body that there are certain structures within the City which appear to be unsafe, dangerous or unfit for human habitation which notice is attached hereto and incorporated herein by reference as Exhibit "A"; and

WHEREAS, in accordance with City Code Section 4-705, the governing body is required to fix a time and place at which the owners of the properties listed in Exhibit "A", the owners' agents, any lien holder of record, and any occupant of any of the structures may appear and show cause why the structures should not be condemned and ordered repaired or demolished.

NOW, THEREFORE, be it resolved by the governing body that all owners, owners' agents, any lien holder of record, and any occupant of the structures described on Exhibit "A" should be given notice in writing that they have the right to appear and show cause why such structure should not be condemned and ordered repaired or demolished; and

BE IT FURTHER RESOLVED, that this Resolution and Exhibit "A" shall be published once each week for two consecutive weeks on the same day of each week in the City's official newspaper; and

BE IT FURTHER RESOLVED, that the hearing shall be set before the governing body on May 3, 2016, at 7:00 p.m. in the City Hall of the City of St. John; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be mailed by certified mail within three days after its first publication to each such owner, agent, lien holder and occupant at the last known address and shall be marked "delivered to addressee only"; and

BE IT FURTHER RESOLVED, the governing body, at such hearing, determine from information provided by the owner, agent, lien holder and occupant and City staff as to whether the structure is dangerous, unsafe or unfit for human use or habitation and shall make a determination as to what further course of action to take with respect to any structure which may include but not be limited to repair or demolition.

This Resolution is approved and adopted this 1st day of March, 2016, and it shall be effective upon publication in the official newspaper.

Juliann Owens, Mayor

ATTEST:

LaDona Garcia, City Clerk

Marshal Sanders moved to adopt Resolution 2016-03 setting a fix time and place for interest owners to appear and show cause to why these structures should not be condemned. Seconded by Troy Hanson. No Discussion. Motion Carried 5-0.

LaDona revisited the code violator's with junk vehicles. She updated the council on the status of this situation. The council would like her to revisit with Lawrence Gillespie and Scott Claussen to get an update on the status of their storage facility.

LaDona requested instruction from council on how they would like to handle the weed code violators. The consensus of the council was to proceed the same as last year except not out sourcing the mowing and bring it in house. City Superintendent Cory Tagtow will get a quote on what the cost would be to have the city start mowing these lawns. Tagtow will have this proposal ready by the next regular council meeting on March 15, 2016.

ADMINISTRATION – SUPERINTENDENT

Superintendent Cory Tagtow readdressed the Ohio Township tap fee with council. Cory gave his recommendations for the tap fee for both in and out of city limits. The council would like LaDona to draft a new resolution with Cory's recommendations for them to adopt at the next regular council meeting on March 15, 2016.

Cory reported that Justin Gibson turned in his notice. Cory will put ads in the paper for this position, as well as the annual sheep grazing bid and seasonal part-time help ads.

CITY ATTORNEY-

City Attorney, John D Beverlin II inquired about the council adopting a new ordinance for the new election procedures. John will draft a new ordinance with the changes and have it for the next regular council meeting on March 15th, 2016.

OLD BUSINESS-

Sid Arpin and Leslie Lomas presented the final bid and specification for the sidewalk grant. There are some right of entry waivers and one permanent easement waiver that will need to be addressed. It was the consensus of the council to have city staff collect the signatures for the waivers.

Bids will be published in the March 9th issue of The St. John News, with the public opening on April 20th, 2016. This will allow BG Consultants, Inc. plenty of time to process them and have them ready for council to review on the next regular council meeting on May 3rd, 2016. The city will have until May 31st, 2016 to have a signed contract.

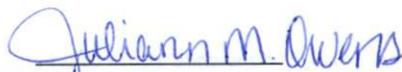
Troy Hanson moved to approve the final plans and project manual which include the bid specifications from BG Consultants, INC and to open the contract up for bids. Seconded by Mark Bryant. No Discussion. Motion Carried 4-1. Marshal Sanders opposed.

NEW BUSINESS-

Bobby Stimatz moved for a fifteen minute executive session for non-elect personnel for performance review to include mayor and council with regular meeting reconvening at 8:30 pm. Troy Hanson Seconded. No Discussion. Motion carried 5-0.

With no further business Mark Byrant moved to adjourn the meeting at 8:35.pm. Seconded by Shari Williamson. No discussion. Motion carried 4-1. Troy Hanson opposed.

Next regular council meeting will be Tuesday, March 15th, 2016 at 7:00 pm.


Juliann M Owens, Mayor


LaDona S Garcia, City Clerk