

**CALL TO ORDER**

Mayor Juliann M Owens called the regular meeting of the St John City Council to order on Tuesday, May 3, 2016 at 7:00 pm.

Tom Harrison opened the meeting with prayer.

**ATTENDANCE**

Present were Mayor Juliann M Owens and council members Shari Williamson, Marshal Sanders, Mark Bryant, Troy Hanson, and Bobby Stimatze.

Staff members present were LaDona S Garcia, City Clerk; Cory Tagtow, City Superintendent; John D Beverlin II, City Attorney; and Cheslie Keck, City Health Inspector.

Meeting was filmed by Carol Riegel from the Sandlyland Shepherd Center and was covered by Terry Spradley with The St. John News.

Citizens present were Mary Pat Haddican, Stephanie Smith, Sid Arpin with BG Consultants, INC; Geneie Andrews with GIS Workshop; Isabella Martinez-Haskins, Tonya Sanders, Misty Newell, Robert Toot, Austin Towers, Jeremy Crockett, and Josue Ramirez.

**ADDITIONS TO THE AGENDA –**

1. Under New Business with the grocery store committee- Executive Session pursuant to the preliminary discussions relating to the acquisition of real property.
2. Under Administration-Superintendent-Hire of David Heller for Maintenance Worker at \$12.00 per hour

***Marshal Sanders moved to approve the additions to the agenda with no additions. Seconded by Bobby Stimatze. No Discussion. Motion Carried 5-0***

**CITIZEN COMMENT-NO COMMENTS**

**CONSENT AGENDA**

Mark Bryant moved to approve the consent agenda which included the following items:

- A. Approve Minutes for Regular Meeting on 04-19-2016.
- B. Approve Appropriation Ordinance #05-03-2016 in the amount of: \$84,739.65.  
*General Fund-\$9,292.65; Solid Waste Collection-\$9,246.43; Sewer Utility Fund-\$403.71; Water & Light-\$61,655.86; Equipment Reserve-\$4,141.00.*
- C. Hiring of Returning Lifeguards: Katrena Brown, Kerisa Brown, Kourtney Brown, Alyson Smith, Quincy Smith, Cole Kinnamon at \$8.25 per hour effective May 3, 2016 thru September 5, 2016.
- D. Hiring New Lifeguards: Preston Miller, Jackie Rios, Melissa Williamson, and Shayla Garcia at \$7.25 per hour and Kate Graber as Assistant Pool Manager at \$8.50 per hour effective upon completion of certification thru September 5, 2016.
- E. Hiring of Gerardo Calleros for Seasonal employee for \$8.50 per hour effective May 3rd, 2016.

***Seconded by Marshal Sanders. No Discussion. Motion Carried 5-0***

**POLICE DEPARTMENT-NO REPORT**

**FIRE DEPARTMENT-NO REPORT**

**ADMINISTRATION – CITY CLERK**

City Clerk LaDona S Garcia explained the need for software to maintain Municipal Court Records, currently the records are manually maintained. She presented a proposal from Computer Information Concepts (CIC) for \$3,425.00 for initial application which would cover hardware/ software, training, and for subsequent years would be at a rate of \$365.00

***Troy Hanson moved to approve CIC proposal for the installation of Municipal Court Software for \$3,425.00 for the first year and \$365.00 for subsequent years. Seconded by Mark Bryant. Discussion. Motion Carried 5-0***

Garcia presented Doris Tompkin's Special Event Cereal Malt Beverage License for approval and assignment of city fee. Tompkin's intends to use the license on Friday May 27<sup>th</sup>, 2016 for the beer garden during the Jubilee with an alternate rain out date of Saturday, May 28<sup>th</sup>, 2016. Mayor Owens presented an email that she received from a concerned citizen regarding alcohol consumption during the Jubilee.

***Troy Hanson moved to approve Doris Tompkin's Special Event Cereal Malt Beverage License for Friday, May 27<sup>th</sup>, 2016 with an alternate rain out date of May 28<sup>th</sup>, 2016 charging a \$ 100 city license fee and \$25.00 CMB Stamp Fee. Seconded by Bobby Stimatze. Discussion. Motion Carried 5-0***

**ADMINISTRATION – SUPERINTENDENT**

Geneie Andrews with GIS Workshop presented her proposal for the development of a City WebGIS Site and implementation of SimpleSigns Sign Inventory Management Software with initial set-up cost of \$10,100.00 and an annual costs of \$3,900.00. There was discussion between Geneie, Council, Mayor, and City Superintendent. This issue was tabled until June 7<sup>th</sup>, 2016 meeting, to allow Geneie time to generate a proposal for her company to collect the initial data compared to the cost for the city to collect.

Sid Arpin with BG Consultants, INC presented the Letter of Recommendation for Award which indorses Mansel Construction, INC as contractor for the 2016 Sidewalk Improvements Project No. 15-PF-070 in the amount of \$144,604.00 plus items 2 and 5 equaling \$151,704.00 There was discussion between Council, Mayor, Cory, and Sid.

***Troy Hanson moved to accept Mansel Construction, INC bid of \$151,704.00 base plus alternates 2 and 5 for the 2016 Sidewalk Improvements CDBG Project no. 15-pf-070 and to authorize the Mayor to sign said contract when it becomes available. Second by Shari Williamson. No Discussion. Motion Carried 5-0.***

Cory Tagtow, City Superintendent presented his recommendation of hiring David Heller for the full time maintenance worker position at \$12.00 per hour effective May 3<sup>rd</sup>, 2016.

***Mark Bryant moved to approve the hiring of David Heller for the full time Maintenance Worker at \$12.00 per hour effective May 3<sup>rd</sup>, 2016. Seconded by Marshal Sanders. No discussion. Motion Carried 5-0.***

**CITY ATTORNEY-**

City Attorney, John D Beverlin II reminded council on how to conduct the public hearing and stated the facts about the properties involved. Prior to the hearing, Javier Flores, owner of 302 E Hoole, made contact with Beverlin. Flores' property was cited in violation of city codes 8-506(t), 8-507, 8-508 (3), and 8-508 (4). Beverlin reported Flores has made significant improvement to his property, and his recommendation is to dismiss the citation until Chelsie Keck, City Health Inspector can access the inside of the structure.

Beverlin and Keck both presented their recommendation regarding 213 S Broadway. This property was cited in violation of city codes 8-508 (3), 8-508 (4), 8-508 (8), and 8-509 (1). Mayor Owens opened the public hearing regarding 213 S Broadway, requesting any interest owner to speak on the property. Robert Toot, one of the owners presented his evidence towards not condemning his property. Mayor Owens closed the public hearing. There was discussion with council. The census of the council was to keep the public hearing open and reevaluate 213 S Broadway in 30 days, allowing Toot to make additional improvements to his property. Afterwards, Cory Tagtow, City Superintendent will inspect the property and report back to council on the following council meeting.

**OLD BUSINESS-NO REPORT**

**NEW BUSINESS-**

Beverlin inquired about the scheduling of visiting the Hometown Market, council will review options and will be in touch with Beverlin about their decision.

Tonya Sanders reported on prior grocery store committee meetings. Sanders discussed the pros and cons of properties in town which would be available for a grocery store. After investigating other cities in our same situation, Misty Newell conveyed her findings. Tonya voiced her recommendation on how the committee should move forward and asked for guidance on this issue from council. There was discussion between Council, Tonya, and Misty.

***Troy Hanson moved for a ten min executive session pursuant to preliminary discussions relating to the acquisition of real property to include Tonya Sanders, Mayor, Council, and City Attorney in order to discuss the possibility of acquiring property for a grocery store with the open meeting to resume in the city council chamber at 8:32 pm. Seconded by Mark Bryant. No Discussion. Motion Carried 5-0.***

Tonya recommended restructuring the grocery committee and replacing it with a task force. The task force will be comprised of appointed members from the mayor and council. The grocery store committee would be more they happy to assist the city in providing information to the public about the upcoming sale tax election. The consensus of the council was to create a task force with a limit of 5 appointed members to replace the grocery store committee. Council will make their recommendation to the Mayor so they can be appointed at the next council meeting.

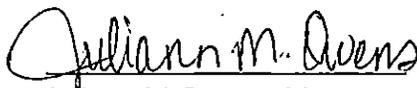
Marshal Sanders suggested hiring a Grant Manager for the City. His recommendation is to hire Lisa Cornwell at \$30.00 an hour with no bonus for getting a grant or a flat fee of \$600.00 a month. This issue was tabled to next meeting to allow clarification on contract details with Lisa Cornwell.

Troy Hanson stated he requested Garcia to contact Greg Wright to inquire about recommendations on adjusting the commercial electrical rates. Garcia presented Wright's recommendation. The consensus of the council is to have Wright return to council for further discussion on his recommendations.

Mayor Owens inquired about scheduling a 2017 budget workshop in June. The consensus was to schedule it for June 4<sup>th</sup>.

With no further business Shari Williamson moved to adjourn the meeting at 8:56 pm. Seconded by Mark Bryant. No discussion. Motion Carried 4-1. Troy Hanson opposed.

Next regular council meeting will be Tuesday, May 17<sup>th</sup>, 2016 at 7:00 pm.



Juliann M Owens, Mayor



LaDona S Garcia, City Clerk