



AGENDA

Call Council Meeting to Order

Additions to the Agenda

Citizen Comments

Consent Agenda

1. Approve Minutes for Regular Meeting of 12-15-2015.
2. Approve Minutes for Special Meeting of 12-17-2015.
3. Approve Minutes for Special Meeting of 12-29-2015.
4. Approve Appropriation Ordinance #12-31-2015 in the amount of \$
5. Approve Appropriation Ordinance #01-05-2016 in the amount of \$

General Fund	\$
Solid Waste Collection	\$
Storm Sewer Utility	\$
Sewer Utility	\$
Water & Light	\$
Wt System Capital IMP	\$
6. Approve Resolution 2016-01 regarding the waiver of Generally Accepted Accounting Principles (GAAP) in the preparation of financial statements and financial reports for fiscal year 2016.

Police Department

1. Chief's Report

Fire Department

1. Chief's Report

Administration-City Clerk

1. Clerk's Report
 - a. Handling Fee for Solid Waste Billing.
 - b. Cost of Living Allowance

Administration-Superintendent

1. Superintendent's Report
 - a. Tree Board recommendation for increasing Tree Trimmer's Licence fee and renewal date.

City Attorney

1. Attorney's Report

Old Business

New Business

1. Providing Dumpsters for Furniture Items.
2. Executive session for non-elected personnel to discuss performance review.

Call to Order

Mayor Juliann M Owens called the regular meeting of the St John City Council to order on Tuesday December 15, 2015 at 7:00 pm.
Tom Harrison opened with prayer.

Attendance

Mayor Juliann M Owens, Council Members Bobby Stimatze, Shari Williamson, Troy Hanson, Marshal Sanders and Mark Bryant

Staff members present were Cory Tagtow, City Superintendent; LaDona S Garcia, City Clerk; City Attorney, John D Beverlin II,

Other citizens present were Terry Spradley; Jennifer Dials and Jeremy Cox, Liberty National agent; Tom Harrison, Jeremy Crocket, Lucille McDaniel, Wendy Welch, Pat Welch, Grant Unruh, Shawn Unruh, Marvin Nisley, and Steve Ellingboe

Additions to the Agenda

Troy Hanson moved to approve the additions to the agenda which included the following items: a) City Attorney- impoundment of dogs whose owners refuse to comply with city code and b) City Clerk- Shred it Contract.

Seconded by Bobby Stimatze. No discussion. Motion carried 5-0.

Citizen Comment-

Jennifer Dials and Jeffery Cox with Liberty National introduce their products to council.

Consent Agenda

Mark Byrant moved to approve the consent agenda which included the following items:

- a. Minutes for Regular Meeting of 12-01-2015;
- b. Appropriation ordinance #12-15-2015 in the amount of \$68,532.43.

Appropriation Ordinance #12-15-2015 in the amount of \$68,532.43

General Fund	\$ 5,118.67
Solid Waste Collection	\$ 33.13
Storm Sewer Utility	\$ 3.84
Sewer Utility	\$ 1,069.93
Water & Light	\$62,286.67
Wt System Captial IMP	\$ 20.19

- c. Addition of Rusty Gillespie to the City Fire Department.

Seconded by Bobby Stimatze. No discussion. Motion carried 5-0

Police Department-No Report

Fire Department-No Report

Administration – City Clerk

City Clerk LaDona S Garcia revisited the two audit services proposal for the 2015, 2016, and 2017 years; one from Vonfeldt, Bauer & Vonfeldt Chtd and the other from Adams, Brown, Beran, and Ball.

Troy Hanson moved to except the terms of the audit service proposal from Vonfeldt, Bauer & Vofeldt Chtd for the 2015, 2016, 2017 years. Second by Mark Bryant. No discussion. Motion carried 5-0.

LaDona requested to schedule the year end meeting for December 29, 2015 at 7 pm.

Mark Bryant moved to schedule the year end meeting for December 29, 2015 at 7 pm. Seconded by Marshal Sanders. No Discussion. Motion carried 5-0.

LaDona presented the Shred it Agreement for the city. The consensus of council was to except the agreement from Shred It for the next two years.

Mayor Owens opened the sealed bids for solid waste collection. There were five bids total, Stafford County Trash Service, INC, Mawhirter Trucking LLC, Unruh Bros, Nisley Brothers, and Chism Trash Service. Council had some discussion. The issue was tabled and a special meeting scheduled for December 17th, 2015 at 7 pm. This will give the council time to go over each proposal.

Administration – Superintendent

Superintendent Cory Tagtow requested for approval to replace an oil heater at the power plant. The parts will cost \$6500, 00 and there maybe additional cost for professional services. This issue was tabled until the special meeting on December 17, 2015 to allow Cory to research the professional service cost.

Cory and council deliberated on adjusting the General Contractors and Tree Trimming fee. The fee as it remains does not cover the expense of processing the license. Cory suggested increasing both contractors' fee from \$10.00 and \$1.00 to \$100.00. Cory recommended having all contractor license effective dates run from January to December. City Attorney, John Beverlin will write up a new ordinance, with the council recommendations, and have it available for approval on December 17, 2015, special meeting.

Troy Hanson spoke with Cory about drainage problems on West St. Hanson communicated with Phillip Nusser, Stafford County Road Supervisor about the county assisting in this project. The estimated cost would be \$6,000. 00. This was tabled until December 29, 2015 special meeting to allow Cory time to investigate the issue.

City Attorney

City Attorney Beverlin requested direction from council on dealing with dogs owned by noncompliant violators of St. John Health Nuisance. Consensus of council was for City Attorney Beverlin to use all resources available to resolve this problem.

Old Business-No Report

New Business-

Marshal Sanders moved for an executive session, including mayor and council, pursuant to non-elect personnel for discussion of city employees' performance evaluations with regular meeting resuming at 8:14 pm.

With no further business, Bobby Stimatze moved to adjourn the meeting at 8:14 p.m. Seconded by Troy Hanson. No discussion. Motion carried 5-0.

Next regular council meeting will be Tuesday, January 5, 2016 at 7:00 pm.

Juliann M Owens, Mayor

LaDona S Garcia, City Clerk

Call to Order

Mayor Juliann M Owens opened the special meeting on Tuesday, December 17, 2015 at 7:00 pm.

Attendance

Mayor Juliann Owens, Council Members Bobby Stimatze, Shari Williamson, Marshal Sanders, and Troy Hanson. Mark Bryant attended at 7:05 pm

Staff members present were LaDona Garcia, City Clerk; Cory Tagtow, City Superintendent, and City Attorney John D Beverlin II

Citizens present were Terry Spradley, St. John News; Marvin Nisley and Steve Ellingboe, Nisley Brothers; Grant and Shawn Unruh, Unruh Brothers Waste LLC; Dewayne Chism and daughter; Chism Trash; Cameron Mawhirter, Mawhirter Trucking LLC; Terry Welch, Wendy and Pat Welch, Stafford County Trash Service; Ron Scott, Cindy Friesen, Carol Page.

The city clerk stated the reason for the meeting and the procedures were followed.

Council asked questions to City Attorney Beverlin regarding commercial accounts and the solid waste collection bid. A representative from the five bidding companies presented the proposal and answered questions. Council discussed the five solid waste collection proposals submitted on December 15, 2015.

Troy Hanson moved to accept the bid proposal from Unruh Waste Brothers LLC. Seconded by Bobby Stimatze. No discussion. Motion passed 4-1. Mark Bryant opposed.

City Clerk, LaDona Garcia presented Ordinance #1033 regarding general contractor license fees.

ORDINANCE NO. 1033

AN ORDINANCE AMENDING CHAPTER IV, ARTICLE 1 OF THE CODE OF THE CITY OF ST. JOHN, KANSAS REGARDING GENERAL CONTRACTOR LICENSE FEES

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ST. JOHN, KANSAS:

Section 4-106 License Fees: The annual fee for a General Contractor's license shall be as follows: For licenses issued between January 1, 2016 and December 31, 2016, the annual general contractor license fee shall be Fifty Dollars (\$50.00). For licenses issued between January 1, 2017 and December 31, 2017, the annual general contractor license fee shall be Seventy-five Dollars (\$75.00). For licenses issued after January 1, 2018, the annual general contractor license fee shall be One Hundred Dollars (\$100.00). For general contractor licenses issued after July 1st of each year, the license fee shall be one-half of the annual general contractor license fee. All licenses shall be dated as of the date of their issuance and shall expire on December 31 of the year in which the license is issued. No Contractor shall be granted a permit or allowed to do any work under any permit until he or she has obtained or renewed his/her license for the current year.

This ordinance shall be included in the Code of the City of St. John, Kansas and shall be effective upon adoption and publication in the official city newspaper.

Adopted this 17th day of December, 2015.

, Mayor

ATTEST:

, City Clerk

Bobby Stimatze moved to approve Ordinance#1033 regarding general contractor license fees. Seconded by Marshal Sanders. No discussion. Motion carried 5-0.

Per City Attorney Beverlin's request, Troy Hanson moved to allow City Attorney Beverlin's to begin negotiation of contractual services with the city and Unruh Brothers Waste LLC for solid waste collection with a beginning rate of \$16.00 plus \$1.00 city fee. The authorized representative to sign the contract will be Mayor Juliann Owens. Seconded by Marshal Sanders. No discussion. Motion carried 5-0.

City Superintendent, Cory Tagtow requested the approval of the purchase of an oil heater for the power plant for \$6500.00 with no professional service fees.

Bobby Sanders moved to purchase an oil heater for the power plant with an estimated cost of \$6500.00. Seconded by Marshal Sanders. No discussion. Motion carried 5-0.

With no further business, Mark Bryant moved to adjourn the meeting at 8:35p.m. **Seconded by Bobby Stimatze. No discussion. Motion carried 4-1. Troy Hanson opposed.**

Juliann M Owens, Mayor

LaDona S Garcia, City Clerk

Call to Order

Mayor Juliann M Owens opened the special meeting on Tuesday, December 29, 2015 at 7:05 pm.

Attendance

Mayor Juliann Owens, Council Members Bobby Stimatze, Shari Williamson, Marshal Sanders, and Mark Bryant. Troy Hanson was absent.

Staff members present were LaDona Garcia, City Clerk; and Cory Tagtow, City Superintendent.

Citizens present were Pat Welch, Grant and Shawn Unruh, Unruh Brothers Waste LLC.

The City Clerk stated the reason for the meeting and the procedures were followed.

City Clerk, LaDona Garcia presented both the Appropriation Ordinance 12-29-2015 and 2015 budgeted yearend transfers and encumbrances.

Appropriation Ordinance 12-29-2015 in the amount of \$52,173.40

General	\$3,523.41
Solid Waste Collection	\$112.50
Water & Light	\$52,173.40

Bobby Stimatze moved to approve Appropriation Ordinance 12-29-2015 in the amount \$52,173.40, budgeted yearend transfers and 2015 encumbrances as presented as long as the auditor approves of the yearend transfers. Seconded by Marshal Sanders. No discussion. Motion carried 5-0.

Mayor Juliann Owens presented the solid waste contract/agreement between the City and Unruh Brothers Waste, LLC. The contract was discussed between all parties. There was some recommended amendments regarding pickup times, commercial rates, and renewal of contract. These was a request for an insert be attached to the next utilities bill informing our residents of the change in service.

Marshal Sanders moved to approve the contract as amended. Second by Bobby Stimatze. No discussion. Motion carried 4-0

With no further business, Mark Bryant moved to adjourn the meeting at 7:35 p.m. ***Seconded by Bobby Stimatze. No discussion. Motion carried 4-0.***

Juliann M Owens, Mayor

LaDona S Garcia, City Clerk

RESOLUTION NO. 2016-01

RESOLUTION TO EXEMPT FINANCIAL STATEMENTS FROM G.A.A.P. REQUIREMENTS

Whereas the City of St. John, Kansas, has determined that the financial statements and financial reports for the year ended December 31, 2016 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the City Council or the members of the general public of the City of St. John, Kansas and

Whereas there are no revenue bond ordinances or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ending December 31, 2016.

NOW, THEREFORE BE IT RESOLVED, by the City Council of St. John, Kansas, in regular meeting duly assembled this 5th day of January, 2016, that the City Council requests the Director of Accounts and Reports to waive the requirements of K.S.A. 75-1120a(a) as they apply to the City of St. John, Kansas for the year ending December 31, 2016.

BE IT FURTHER RESOLVED that the City Council shall cause the financial statements and financial reports of the City of St. John, Kansas to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of the State.

This resolution adopted this 5th day of January, 2016.

Juliann M. Owens
Mayor

Attest:

LaDona S Garcia
City Clerk

COST OF LIVING INCREASES

This is the meeting the council has traditionally considered the issue of a cost of living increase. I have calculated several options, some with a percentage increase and some with a flat rate increase. I can calculate any variation on that that you would want to see. Let me know before Tuesday night, and I can have new sheets run. There will not be an increase in the Cost of Living for 2016.

Previous five years council action:

2015	.25 per hour flat increase
2014	No increase
2013	2.5% increase
2012	No Increase
2011	3.0% increase
2010	3.0% increase

City of St. John

Wages

Name	Current Rate	2.5% COLA	Annual Cost	3% COLA	Annual Cost	3.5% COLA	Annual Cost	4% COLA	Annual Cost	0.25 COLA	Annual Cost	0.30 COLA	Annual Cost	0.50 COLA	Annual Cost
Tagtow, Cory	25.24	0.63	1,312.48	0.76	1,574.98	0.88	1,837.47	1.01	2,099.97	0.25	520.00	0.30	624.00	0.50	1,040.00
Garcia, LaDona	19.50	0.49	1,014.00	0.59	1,216.80	0.68	1,419.60	0.78	1,622.40	0.25	520.00	0.30	624.00	0.50	1,040.00
Rios, Vickii	15.09	0.38	784.68	0.45	941.62	0.53	1,098.55	0.60	1,255.49	0.25	520.00	0.30	624.00	0.50	1,040.00
Watson, Pam	10.87	0.27	565.24	0.33	678.29	0.38	791.34	0.43	904.38	0.25	520.00	0.30	624.00	0.50	1,040.00
Sayler, Adam	19.37	0.48	1,007.24	0.58	1,208.69	0.68	1,410.14	0.77	1,611.58	0.25	520.00	0.30	624.00	0.50	1,040.00
Rudy, Aaron	17.44	0.44	906.88	0.52	1,088.26	0.61	1,269.63	0.70	1,451.01	0.25	520.00	0.30	624.00	0.50	1,040.00
Brown, Charles J	15.32	0.38	796.64	0.46	955.97	0.54	1,115.30	0.61	1,274.62	0.25	520.00	0.30	624.00	0.50	1,040.00
Story, Christopher	14.00	0.35	728.00	0.42	873.60	0.49	1,019.20	0.56	1,164.80	0.25	520.00	0.30	624.00	0.50	1,040.00
Martin, Reuben	18.00	0.45	936.00	0.54	1,123.20	0.63	1,310.40	0.72	1,497.60	0.25	520.00	0.30	624.00	0.50	1,040.00
Gibson, Justin	14.75	0.37	767.00	0.44	920.40	0.52	1,073.80	0.59	1,227.20	0.25	520.00	0.30	624.00	0.50	1,040.00
Smith, Christopher	12.00	0.30	624.00	0.36	748.80	0.42	873.60	0.48	998.40	0.25	520.00	0.30	624.00	0.50	1,040.00
Waston, Pisut	12.00	0.30	624.00	0.36	748.80	0.42	873.60	0.48	998.40	0.25	520.00	0.30	624.00	0.50	1,040.00
Williamson, Jeffrey	22.42	0.56	1,165.84	0.67	1,399.01	0.78	1,632.18	0.90	1,865.34	0.25	520.00	0.30	624.00	0.50	1,040.00
Lauffer, Nick	16.88	0.42	877.76	0.51	1,053.31	0.59	1,228.86	0.68	1,404.42	0.25	520.00	0.30	624.00	0.50	1,040.00
Garcia, Hector	16.00	0.40	832.00	0.48	998.40	0.56	1,164.80	0.64	1,331.20	0.25	520.00	0.30	624.00	0.50	1,040.00
Schulz, Steve	18.00	0.45	936.00	0.54	1,123.20	0.63	1,310.40	0.72	1,497.60	0.25	520.00	0.30	624.00	0.50	1,040.00
			<u>13,877.76</u>		<u>16,653.31</u>		<u>19,428.86</u>		<u>22,204.42</u>		<u>8,320.00</u>		<u>9,984.00</u>		<u>16,640.00</u>