



AGENDA

Call Council Meeting to Order

Additions to the Agenda

Citizen Comments

Consent Agenda

1. Approve Minutes for Regular Meeting of 02-16-2016.
2. Approve Appropriation Ordinance #03-01-2016 in the amount of \$91,778.07
General Fund-\$8,860.41; Solid Waste Collection-\$8,988.44; Sewer Utility-\$552.92; Water & Light-\$71,141.50; CDBG Sidewalk Grant-\$2,235.00.
3. Appointing Stephanie Smith as Pool Manger for the 2016 Season
4. Renewal of Schulz Cleaning Services for cleaning of St. John City Hall and St John Witt Center with no changes or additions to original contract.

Police Department

1. Chief's Report

Fire Department

1. Open Burn for March

Administration-City Clerk

1. First Group Insurance
2. Reconnect Fee
3. Code Violators
 - a. Resolution for Minimum Housing
 - b. Junk Vehicles
 - c. Weeds
 - i. City mows or outsources

Administration-Superintendent

1. Tap Fee
2. Reports

City Attorney

1. Attorney's Report

Old Business

1. Sid Arpin-Sidewalk Grant
 - a. Waiver's for property owners
 - b. Final Specs and Bid approval

New Business

CALL TO ORDER

Mayor Juliann M Owens, called the regular meeting of the St John City Council to order on Tuesday February 16, 2016 at 7:00 pm.

ATTENDANCE

Mayor Juliann M Owens and Council Members Bobby Stimatze, Shari Williamson, Marshal Sanders, and Mark Bryant. Troy Hanson was absent.

Staff members present were Cory Tagtow, City Superintendent; LaDona S Garcia, City Clerk; John D Beverlin II, City Attorney.

Meeting was filmed by Carol Riegel from the Shepherd Center and covered by Terry Spadley with St John News.

ADDITIONS TO THE AGENDA

There was one addition to the agenda under Police Department, Chief Saylor wanted to inform council on quotes he received for a new building at the rifle range.

Mark Byrant moved to approve the additions to the agenda. Seconded by Marshal Sanders. No discussion. Motion Carried 4-0.

CITIZEN COMMENT-NO COMMENTS

Alex Robinson gave the opening meeting prayer.

CONSENT AGENDA

Marshal Sanders moved to approve the consent agenda which included the following items:

- A. Minutes for Regular Meeting of 02-02-2016.
- B. Appropriation Ordinance #12-31-2015d in the amount of \$453.15.
General Fund-\$57.60; Water & Light- \$6708.14
- C. Appropriation Ordinance #02-16-2016 in the amount of \$106,192.26
General Fund-\$5,164.60; Jubilee-\$332.12; Storm Sewer Utility-\$1.40; Solid Waste Collection-\$591.83; Sewer Utility-\$2,628.25; Water & Light-\$12,501.26; Water System Capital IMP-\$4.20; CDBG Sidewalk Grant-\$2,130.00.
- D. Appointing Chelsie Keck as Public Health Inspector

Seconded by Mark Bryant. No Discussion. Motion Carried 4-0

POLICE DEPARTMENT-

Chief Adam Saylor was absent due to a family sickness, so Mayor Owens read his report containing quotes for a new building at the shooting range. Council viewed the quotes and had discussion.

Marshal Sanders moved to allow Chief Saylor to purchase a new building for the shooting range not to exceed \$3000.00 dollars. Seconded by Mark Byrant. There was discussion on the allowed purchasing amount. Motion carried 4-0.

FIRE DEPARTMENT-NO REPORT

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ADMINISTRATION – CITY CLERK

City Clerk LaDona S Garcia reported that Greg Wright had confirmed his availability for the special meeting on February 23rd at 7:00 pm. LaDona verified the topics of discussion for this meeting.

LaDona stated that Nick Garcia, USD 350 Recreational Director had developed a grocery trip schedule for Great Bend and Stafford. These trips will be once a week with limited seating, so citizens who wish to participate need to contact the recreational office prior to departure.

ADMINISTRATION – SUPERINTENDENT

Superintendent Cory Tagtow requested guidance from the council on fixing the motor for the loader. There was discussion from council. The consensus of council was for Cory to fix the loader and to use his best judgement on the price, even if it would go over his limit.

Cory updated the council on the issue with the Rattlesnake Creek Water rights. Cory will be attending a meeting on this issue during the KRWA Annual Conference. He encourage all council members to attend.

Cory reminded council that Sid for BG Consultant, INC will be here on March 1st with the final specs on the sidewalk grant. There was discussion with the council and Cory.

Marshal Sanders wanted a status update on the automatize meter project. Cory explained where he was at on this project.

Mark Bryant asked about the past issues with the Old Methodist Church. Cory gave an update on what he found.

CITY ATTORNEY-

City Attorney, John D Beverlin II advice council on whether or not further action needed to be done on the Old Methodist Church. The consensus of the council was to leave the church only as long as it remains secured.

OLD BUSINESS-NO REPORT

LaDona presented the revised non-smoking policy for parks and recreational events. There was discussion with council.

The non-smoking policy for parks and recreational events failed, due to lack of motion.

LaDona presented the revised Solid Waste Ordinance # 1034 for council's approval. There was discussion on the revisions. City Attorney Beverlin advised council on the revisions and resolution 2016-002.

BEFORE THE CITY COUNCIL OF THE CITY OF ST. JOHN, KANSAS

RESOLUTION NO. 2016-02

This Resolution is made this 16th day of February, 2016, by the City Council of the City of St. John, Kansas.

WHEREAS, on February 16th, 2016, the governing body of the City of St. John, Kansas, enacted Ordinance No.1034 relative to trash storage, disposal, fees and penalties establishing rates for the collection of trash in the City of St. John, Kansas; and

WHEREAS, at Section 19 of said Ordinance No. 1034, the governing body was granted the authority to change trash collection fees from time to time by resolution of the governing body; and

WHEREAS, the governing body of the City of St John, Kansas, believes it would be in the best interest of the City of St John, Kansas, to amend the current rates charged for collection of trash within the City of St John, Kansas.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the City of St John, Kansas, that effective March 1, 2016, the rates provided for the collection of trash as set forth in Section 19 in Ordinance No. 1034 shall be changed as follows:

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- A. Households receiving solid waste disposal services - \$17.25 per month
- B. Fees for businesses, churches and other entities receiving solid waste disposal services prices shall be set negotiated by the entity with approved solid waste contractors. Fees shall be set depending on size of the business, the number of monthly trash pickups and the amount of produced trash.

ADOPTED BY the Council and approved by the Mayor this 16th day of February, 2016.

Juliann M Owens, Mayor

ATTEST BY:

LaDona S Garcia, City Clerk

Marshal Sanders moved to approve Ordinance #1034 for the Solid Waste Management and Resolution 2016-002. Seconded by Shari Williamson. No Discussion. Motion Carried 4-0.

NEW BUSINESS-

Mayor Juliann M Owens asked council for their thoughts on moving council meetings to the Shell Building permanently. There was discussion with council. The consensus was to keep council meeting held at city chambers.

With no further business Mark Byrant moved to adjourn the meeting at 7:42p.m. Seconded by Marshal Sanders. No discussion. Motion carried 4-0.

Next regular council meeting will be Tuesday, March 1st, 2016 at 7:00 pm.

Juliann M Owens, Mayor

LaDona S Garcia, City Clerk

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APPROPRIATION ORD. #03-01-2016

My Report Subtitle

Friday, February 26, 2016

Check	Vendor	Invoice Description	Invoice Amount
108835	Adams Electric & Plumbing, LLC	Zenia Gonzales - 509 N. West - Labor	\$419.75
108836	ADVANCE INSURANCE COMPANY	March Premium	\$52.50
108837	BLUE CROSS & BLUE SHIELD OF KS	March Statement	\$11,169.87
108838	Century Link	February Statement	\$1,170.12
108839	Citycode Financial LLC	2016 Annual Fee for St. John City Code	\$750.00
108840	Class C Solutions Group	mop bucket & wrngr yellow wavebrake side; 55 gal load.	\$282.14
108840	Class C Solutions Group	Sorbnt universal drum pad, fibertac cut end wet mop, fiergl	\$158.70
108841	Emergency Reporting	Monthly Invoice for FIRE package for March 2016	\$99.00
108842	Great Plains Development, Inc.	RE: CDBG #15-PF-070 - Completion of contracts, grant	\$2,235.00
108843	KANSAS GAS SERVICE	February Statement	\$1,894.98
108844	Kansas State University	Tree City USA Registration for Barry	\$25.00
108845	KANZA CO-OPERATIVE ASSOCIATION	Diesel fuel for fire dept.	\$57.71
108846	MIDWEST ENERGY, INC.	129,397 kWh	\$49,018.10
108847	Nex-Tech	February Statement	\$288.33
108848	OFFICE PRODUCTS, INC.	Dividers	\$28.50
108848	OFFICE PRODUCTS, INC.	Dividers & Binders	\$145.04
108848	OFFICE PRODUCTS, INC.	Sticky notes, stapler for city clerk	\$24.38
108849	RC Computers LLC	PP-added a video card to pp pc so they can see the outp	\$249.97
108850	SELLERS EQUIPMENT INC	Filter elemt spin-on water, element & o-ring kit, element	\$337.40
108851	ST. JOHN LUMBER CO., INC.	Toilet for PD Bathroom; Keys	\$197.99
108852	Stafford County Clerks' Office	January Gas Bill	\$113.70
108852	Stafford County Clerks' Office	January Utility Bill	\$96.89
108853	STANION WHOLESALE ELE CO	bulbs for shop, sockets for flor. Lights for witt center, con	\$129.92
108853	STANION WHOLESALE ELE CO	Greenlee packing kit 12 ton	\$293.66
108853	STANION WHOLESALE ELE CO	Street Lights	\$10,750.00
108853	STANION WHOLESALE ELE CO	wire bare-penguin 1/2 reel	\$1,526.29
108854	SUNFLOWER TRAILER SALES	Paint/coat trailer with rhino liner (wire roller trailer)	\$215.00
108855	Triplet Enterprises	40 watt 8' LED tubes, clear cover	\$225.00
108856	Unifirst Corporation	Electric Dept. Uniforms	\$38.23
108856	Unifirst Corporation	Justin & Reuben Uniforms	\$26.50
108857	Unruh Brothers Waste, LLC.	March Trash Service	\$8,959.01
108858	Witmer Public Safety Group Inc	Badges for Fire Dept.	\$499.39
108859	WSU CONFERENCE OFFICE	Spring Conference - City Clerks & Municipal Finance Off	\$300.00
			\$91,778.07

Who is MPR?

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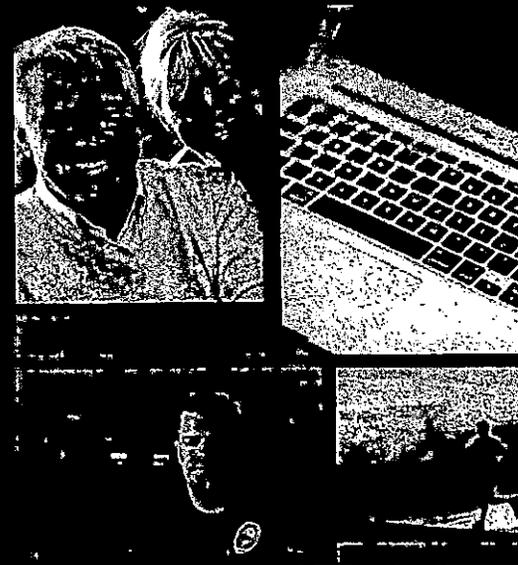


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RESOLUTION NO. _____

**A RESOLUTION BY THE GOVERNING BODY
OF THE CITY OF ST. JOHN, KANSAS FIXING TIME AND PLACE FOR
INTEREST OWNERS TO APPEAR AND SHOW CAUSE WHY CERTAIN
STRUCTURES SHOULD NOT BE CONDEMNED**

WHEREAS, the governing body of the City of St. John, Kansas is charged with the responsibility of enforcing the City Code; and

WHEREAS, the City Code contains Chapter IV, Article 5, pertaining to dangerous and unfit structures within the city limits of the City of St. John, Kansas providing the City the authority to have any unsafe, dangerous or unfit structure repaired or demolished; and

WHEREAS, the public officer has given written notice to the governing body that there are certain structures within the City which appear to be unsafe, dangerous or unfit for human habitation which notice is attached hereto and incorporated herein by reference as Exhibit "A"; and

WHEREAS, in accordance with City Code Section 4-705, the governing body is required to fix a time and place at which the owners of the properties listed in Exhibit "A", the owners' agents, any lien holder of record, and any occupant of any of the structures may appear and show cause why the structures should not be condemned and ordered repaired or demolished.

NOW, THEREFORE, be it resolved by the governing body that all owners, owners' agents, any lien holder of record, and any occupant of the structures described on Exhibit "A" should be given notice in writing that they have the right to appear and show cause why such structure should not be condemned and ordered repaired or demolished; and

BE IT FURTHER RESOLVED, that this Resolution and Exhibit "A" shall be published once each week for two consecutive weeks on the same day of each week in the City's official newspaper; and

BE IT FURTHER RESOLVED, that the hearing shall be set before the governing body on May 3, 2016, at _____ p.m. in the City Hall of the City of St. John; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be mailed by certified mail within three days after its first publication to each such owner, agent, lien holder and occupant at the last known address and shall be marked "delivered to addressee only"; and

BE IT FURTHER RESOLVED, the governing body, at such hearing, determine from information provided by the owner, agent, lien holder and occupant and City staff as to whether the structure is dangerous, unsafe or unfit for human use or habitation and shall make a determination as to what further course of action to take with respect to any structure which may include but not be limited to repair or demolition.

This Resolution is approved and adopted this 1st day of March, 2016, and it shall be effective upon publication in the official newspaper.

Juliann Owens, Mayor

ATTEST:

LaDona Garcia, City Clerk

Connection Fees:

Spearville- \$60/hour for labor and cost of the materials. This is for two employees working on the project. Supplies a regular 3/4" water meter-if they want a larger 1" one they pay the difference and the gas meter they supply also so anything from that point on to the structure is their cost

Ozawkie- \$1500.00 for water and \$1,000.00 for sewer

Riley (pop. 1000) - The cost is labor, equipment, the meter, meter pit and any other associated costs. Normally around \$1000 to \$1200 for water with a water tap fee of \$150.00 and sewer tap of \$150.00

Delphos- \$50.00 connect fee

Macksville- Customer pays for supplies cost at the time of installation and a \$75.00 for 3/4" meter and \$76.00 for 1". The cost for sewer is the responsibility of the homeowner; they are to hook up to main but must allow inspection of connection prior to burial of the same.

Altamont- \$10.00 connect fee per utility. Which is non-refundable. New installation-Elec-75.00, Gas-85.00, Water-85.00, Sewer-100.00.

Windom- \$75.00 connect fee

Ness City- **Inside the city limits**-City will install all lines and furnish meter, meter box, meter box cover and curb cock for a connection fee of actual cost of all materials and labor, but in no case shall the connection fee be less than \$500.00. **Outside the city limits**-city may provide water service but within a reasonable distance of such city limits. The customer must bring their line to the city's meter and pay a connection fee of \$500.00.

Lorraine (pop 138) - Connection fee for existing is \$30.00. New Installations are 30.00 plus the actual cost of installing the tap on the main water line and setting the new meter. (Generally just excavation costs and materials. No labor charges)

Ransom- The cost of materials and no labor cost.

Mound Valley- Connection fee of 75.00

Council wants to have a clear and easy format for tap fees. Marshal has expressed that he does not want the fee too high as to drive off any business.

Tap fees shall include the following. Existing structures that desire to be tapped onto the city water supply will pay a tap fee of \$200 for a 3/4" tap, \$300 for a 1" tap including piping materials. (Allows for the main to be on one side of the ROW and reach the opposing ROW to set meter.) Larger taps will be assessed at the time of installation. New construction residence and commercial shall be exempt from the fee, with the exception of taps required to be larger than 1". Outside the city limits-

The City of St. John may provide water service within a reasonable distance of such city limits. The customer must bring their line to the city's meter and pay a tap/connection fee of \$550.00.