

City of St. John
Council Meeting Minutes

January 7, 2020

I. Call to order

Mayor Bryant called to order the regular meeting of the St. John City Council at 7:00 PM on January 7, 2020 City Hall. The following persons were present: Mark Bryant, Mayor, Marshal Sanders, President, Ryan Christie, Esai Macias, Jim Doran and Ross Fisher.

II. Additions to the Agenda

- a) New Business – Spending authority for department heads

Macias moves to approve additions to the agenda. Sanders seconded. No discussion. Motion carries. 5-0

III. Citizen Comments – Heard at this time.

IV. Consent Agenda

- a) Regular Council Meeting Minutes- December 17, 2019

Doran moves to approve the regular council meeting minutes. Sanders seconded. No Discussion. Motion carries. 5-0.

- b) Appropriation Ordinance #1-7-20 - \$87,976.00 & Petty Cash - \$57.97

Doran moves to approve the appropriation ordinance #1-7-20 \$87,976.00 and petty cash in the amount of \$57.97. Sanders seconded. No discussion. Motion carries 4-1 Christie abstains.

V. Committee & Department Head Reports-

- a) City Superintendent – No Report
- b) Public Utilities Supervisor – Discussion about replacing the electric box at the sewer ponds for the lift station. Council requests at least two bids for what they are wanting to do with a better project plan.
- c) Public Works Supervisor – 1st street sidewalk was poured and would be ready to open back up as soon as it dried. Street signs are going up and goal is to be on the South side of town by next week.
- d) Grant Administrator- Still waiting on state for the signs around the school.
- e) Police Chief – Presented policy manual. Consensus of Council for Council to come in and review manual before the next meeting where they can approve. Graphics for the police truck should be here soon and put on as soon as they have them.

Sanders moves to approve the police department policy manual. Macias seconded. Some discussion. 2-3. Motion fails. Consensus of council to table until next meeting when they have time to review the manual.

- f) Fire Chief- No Report
- g) City Administrator- No Report
- h) City Attorney- Discussion about the habitual offender that we will be seeing in court this week. Discussion about the court process and what will be coming with us taking over the court cases and the county not taking them.

VI. Old Business

- a) West Street-
- b) Utility truck –

- c) Truck parking –
- d) Street signs –
- e) Witt Center Repairs–
- f) Strategic plan –

VII. New Business

- a) Cleaning contract -

Christie moves to approve the cleaning contract with Schulz Cleaning Service for a 1 year period. Sanders seconded. No discussion. Motion carries 5-0

- b) GAAP Resolution 2020-01

Sanders moves to approve Resolution 2020-01. Christie seconded. No discussion. Motion carries. 5-0

- c) Rec Agreement – discussion about the wording and what they want the rec to be responsible for. Jamie and John will reword the agreement to have the rec take care of all facilities at the baseball field but the city will take care of the facilities at Cornwell Park.
- d) 1st street sidewalk – discussed under department heads.
- e) Department head spending authority – Jamie requests spending authority for all department heads.

Christie moves to approve \$1,000 for each department head and \$2,000 for the City Administrator. Sanders seconded. No discussion. Motion carries. 5-0

Mayor recesses regular council meeting at 7:49. President Sanders opens landbank meeting at this time as well.

VIII. Landbank

- a) Discussion about project with Economic Development – John can draft an agreement for the grant project with Economic Development. Discussion about demolition projects coming up.

Adjourn landbank meeting at 8:11pm. Reconvene regular meeting at this time as well.

Macias moves to amend the agenda to discuss the truck parking lot

IX. Executive session

- a) Sanders moves for 5 minutes for the City Council to recess into executive session to discuss employee evaluation pursuant to non-elected personnel matter exception to include City Council, Mayor, City Administrator, Police Chief, Council member elect, Kyle Bunker and City Attorney. Macias seconded. No discussion. Motion carries. 5-0. Meeting will reconvene at 8:45pm.

Mayor reconvened regular meeting at 8:45pm. Sanders moves to pay Dale Thomas \$14.53 per hour and Steven Sheets \$16.44 per their yearly evaluation scores. Doran seconded. No discussion. Motion carries. 5-0

- b) Sanders moves for 10 minutes for the City Council to recess into executive session to discuss employee performance pursuant to non-elected personnel matter exception to include City Council, Mayor, City Administrator, Council member elect, Kyle Bunker and City Attorney. Macias seconded. No discussion. Motion carries. 5-0. Meeting will reconvene at 8:55pm.

Mayor reconvened regular meeting at 8:55pm. No action taken at this time.

- c) Sanders moves for 10 minutes for the City Council to recess into executive session to discuss employee performance pursuant to non-elected personnel matter exception to include City Council, Mayor, City Administrator, Council member elect, Kyle Bunker and City Attorney. Macias seconded. No discussion. Motion carries. 5-0. Meeting will reconvene at 9:05 pm.

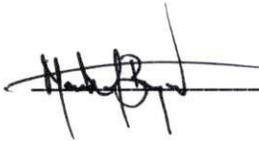
Mayor reconvened regular meeting at 9:05pm. Doran moves to put Jeff Williamson as the electrical supervisor and not the city superintendent at the same rate of pay. Christie seconded. No discussion. Motion carries. 5-0.

Macias moves to amend the agenda to discuss Zoning Administrator. Discussion on the zoning administrator position. Macias moves to appoint Jamie Getty to the Zoning Administrator. Sanders seconded. No discussion. Motion carries 4-1 Doran abstains.

X. Adjournment

- a) Next Regular Council meeting will be held Tuesday, January 21, 2020 at 7:00pm at City Hall.

Sanders moves to adjourn meeting at 9:11pm. Doran seconded. No discussion. Motion carries. 5-0


MAYOR


CITY ADMINISTRATOR