

**City of St. John**  
**Council Meeting Minutes**

March 3, 2020

**I. Call to order**

Mayor Bryant called to order the regular meeting of the St. John City Council at 7:00 PM on March 3, 2020 City Hall. The following persons were present: Mark Bryant, Mayor, Marshal Sanders, President, Ryan Christie, Ross Fisher and Kyle Bunker.

**II. Additions to the Agenda**

- a) 10 Minutes executive session to discuss employee performance
- b) 10 Minutes executive session to discuss employee performance
- c) 10 Minutes executive session to discuss employee performance
- d) Ag360 Insurance – Trey Burgan
- e) New business – landbank update

*Sanders moves to approve additions to the agenda. Fisher seconded. Motion carries 4-0*

**III. Citizen Comments – none**

**IV. Ag360 Trey Burgan – Discussion about insurance options**

**V. Consent Agenda**

- a) Regular Council Meeting Minutes- February 18, 2020

*Sanders moves to approve the regular council meeting minutes. Bunker seconded. No Discussion. Motion carries 4-0*

- b) Appropriation Ordinance #03-03-2020- \$54,301.40, Petty Cash - \$114.31

*Sanders moves to approve the appropriation ordinance #3-3-2020 in the amount of \$54,301.40 and petty cash in the amount of \$114.31. Bunker seconded. No discussion. Motion carries 4-0*

**VI. Committee & Department Head Reports-**

*Macias arrives at 7:18pm*

- a) Electric Supervisor – Discussion about bar screen for the sewer pond, Water pump leaking on engine #5

*Sanders moves to approve the purchase of the bar screen for the sewer pond for \$6,000 to KBK Industries be taken out of the sewer replacement fund. Christie seconded. No discussion. Motion carries 5-0*

*Sanders moves to approve the purchase of an engine in the amount of \$6341.32, taken out of the electric production fund. Christie seconded. No discussion. Motion carries 5-0*

- b) Water/Sewer Supervisor – Discussion about the bids for the crack sealing for the streets and what it is. Jamie will retype the drought ordinance and help him get a finalized copy of the conservation plan. Discussion about

*Christie moves to approve the quote from Sweeney's Pavement Maintenance in the amount of \$2,982.00. Sanders seconded. No discussion. Motion carries 5-0*

*Sanders moves to give Jamie permission to work with Jason to work on conservation plan and upon completion have the mayor sign. Seconded. No discussion. Motion carries 5-0*

- c) Grant Administrator- Request authority to cut check for the playground equipment so it can be ordered and get put in. Lisa is contacting the state again for an update on signs.

**Sanders moves to have Jamie pay \$12,600 to the company to get the park equipment ordered. Christie seconded. No discussion. Motion carries 5-0**

- d) Police Chief – Trap team has good turnout, will be going to training, will be going to Texas the 29<sup>th</sup> of this month to get the new K-9, new hire starts the 10<sup>th</sup> of this month, presented quote for dog pound, one year update – evidence room is updated and cleaned, redone evidence and case work processing, remodeled and painted police department, radar units, added a vehicle to the fleet, system for maintenance and cleanliness of vehicles, complete accountability of every single equipment, tracking officer equipment, new policy book, new K9, new tasers – future - work to revamp court and work on the process for court, house number ordinance, security of keeping files, cameras, gun sign on door.

**Sanders moves to approve the estimate in the amount of \$3,403.29 from Jet welding to repair the dog pound to come out of the general fund. Christie seconded. No discussion. Motion carries 5-0.**

- e) Fire Chief- Add Tori Perez to the fire department

**Macias moves to add Tori Perez to the St. John Fire Department. Christie seconded. No discussion. Motion carries. 5-0**

- f) City Administrator- discussion about towing contract with S&S Towing and Recovery

**Christie moves to approve the contract for S&S Towing and Recovery. Bunker seconded. No discussion. Motion carries 4-1. Sanders abstains.**

- g) City Attorney- Discussed court discussion that John and Allen had to work on being more efficient. Discussed processes and cases and what they can do moving forward to make things better. Request a couple members of the governing body to work on implementing these changes. Mayor appoints Marshal Sanders and Kyle Bunker.

## **VII. Old Business**

- a) West Street – No comments
- b) Utility truck – No comments
- c) Witt Center Repairs– Jamie will get with Ben
- d) Strategic plan – No comments
- e) Water drought/emergency ordinance -

## **VIII. New Business**

- a) Sidewalks around square – Jamie will get with the two companies to redo the bids
- b) 101 E 4<sup>th</sup> – Discussion about moving the light pole. Consensus of Council to not move the light pole.
- c) Landbank update – Marshal updated Council on the progress of the volunteer groups

## **IX. Executive session**

- a) Sanders moves for 10 minutes for the City Council to recess into executive session to discuss employee performance pursuant to the non-elected personnel matter exception to include City Council, Mayor, City Clerk, and City Attorney. Bunker seconded. No discussion. Motion carries. 5-0. Meeting will reconvene at 9:00 PM.

Mayor reconvened meeting at 9:00PM

- b) Sanders moves for 10 minutes for the City Council to recess into executive session to discuss employee performance pursuant to the non-elected personnel matter exception to include City Council, Mayor, and City Attorney. Fisher seconded. No Discussion. Motion carries 5-0. Meeting will reconvene at 9:10PM.

Mayor reconvened meeting at 9:10pm

- c) Sanders moves for 10 minutes for the City Council to recess into executive session to discuss employee performance pursuant to the non-elected personnel matter exception to include City Council, Mayor,

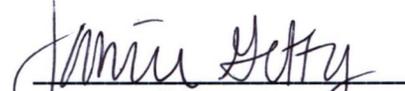
City Clerk, and City Attorney. Macias seconded. No discussion. Motion carries 5-0. Meeting will reconvene at 9:20 PM.

Mayor reconvened meeting at 9:20pm

**X. Adjournment**

- a) Next Regular Council meeting will be held Tuesday, March 17, 2020 at 7:00pm at City Hall.

  
MAYOR

  
CITY CLERK