

City Hall  
P.O. Box 367  
St. John, Kansas 67576  
[sjcc@gbta.net](mailto:sjcc@gbta.net)

## Request to Speak

To: The Honorable Mayor and Members of the City Council of  
St. John, Kansas  
C/O City Clerk

Name Janel Rose

Meeting Date January 19, 2016

Subject Tobacco Free Park Policies

Address Barton County Health Dept. 1300 Kansas Ave.  
Great Bend, KS

Email Address health@bartoncounty.org

Phone Number 620-793-1902

Attached documents to be in the council packet  
will be emailed/mailed by Jan. 8, 2016

By submitting this document you agree to abide by the Code of  
Procedures of the St. John City Council.

This document and any documents to be added to the council  
packets must be submitted by Noon on the Friday before the  
council meeting.

✓ \*  
**LaDona**

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**From:** Janel Rose <health@bartoncounty.org>  
**Sent:** Monday, January 04, 2016 12:32 PM  
**To:** 'sjcc@gbta.net'  
**Cc:** Nick Garcia (reccom@embarqmail.com); 'schd@gbta.net'; Beth Nech (enech@kdheks.gov)  
**Subject:** City Council agenda January 19  
**Attachments:** Request StJohn CityCouncil.pdf

Hi Ladona,

I am Janel Rose, the Chronic Disease Risk Reduction coordinator for Barton, Stafford, and Rice Counties. As part of my work, I help to provide community education about stopping tobacco use, referral to the Kansas Tobacco Quitline and policies that limit exposure to secondhand smoke.

Because of your community's interest, I visited with St. John City Council previously about the health value of tobacco free city parks and playgrounds, with the encouragement and assistance of Stafford County Health Department and St. John Recreation Commission. Council members indicated then that they might be ready to consider policies protecting park and playground users during 2016.

I talked with Doris and Nick again in November and they said that they would particularly like for me to work towards tobacco free policies for Cornwell Park because it is mainly used by toddlers and elementary students. I would very much like to attend a city council meeting on January 19 to talk with council members about policy examples for playgrounds and provide them with information.

Please let me know if I will be able to be on the city council agenda for January 19. Thank you for your help and I look forward to meeting you and talking with St. John City Council members about protecting the health of children in St. John.

Janel

*Janel Rose, Health Educator*

Barton County Health Department  
620-793-1902 Fax 620-793-1903  
Central Kansas Partnership

**KanQuit!**

1-800-QUIT-NOW (784-8669)

[KSquit.org](http://KSquit.org)

**City-Owned Outdoor Recreational Facilities  
Model Tobacco-Free Policy**

**Section 1: Rationale**

**WHEREAS**, the City believes that tobacco use in the proximity of children and adults engaging in or watching outdoor recreational activities at City-owned or operated facilities is detrimental to their health and can be offensive to those using such facilities; and

**WHEREAS**, the City has a unique opportunity to create and sustain an environment that supports a non-tobacco norm through a tobacco-free policy, rule enforcement, and adult-peer role modeling on City-owned outdoor recreational facilities; and

**WHEREAS**, the City believes parents, leaders, and officials involved in recreation are role models for youth and can have a positive effect on the lifestyle choices they make; and

**WHEREAS**, the tobacco industry advertises at and sponsors recreational events to foster a connection between tobacco use and recreation; and

**WHEREAS**, cigarettes and other nicotine products, once consumed in public spaces, are often discarded on the ground requiring additional maintenance expenses, diminish the beauty of the City's recreational facilities, and pose a risk to toddlers due to ingestion; and

**WHEREAS**, the City Park & Recreation Board determines that the prohibition of tobacco use at the City's recreational facilities serves to protect the health, safety and welfare of the citizens of our City.

**THEREFORE, be it resolved that tobacco use is prohibited in outdoor recreational facilities.**

"Tobacco" is defined to include any product that contains tobacco, is derived from tobacco or contains nicotine [or lobelia], that is intended for human consumption, or is likely to be consumed, whether smoked, heated, chewed, absorbed, dissolved, or ingested by any other means. The term "tobacco products" includes e-cigarettes and other electronic smoking devices, but does not include any cessation product approved by the United States Food and Drug Administration for use as a medical treatment to reduce and eliminate nicotine or tobacco dependence.

No person shall use any form of tobacco at or on any City-owned or operated outdoor recreational facilities, including the restrooms, spectator and concession areas.

These facilities include

[insert specific facilities here, e.g. playgrounds, athletic fields, aquatic areas, parks, and walking/hiking trails].

**Section 2: Enforcement**

1. Appropriate signs shall be posted in the above specified areas.
2. The community, especially facility users and staff, will be notified about this policy.
3. Staff will make periodic observations of recreational facilities to monitor for compliance.
4. Any person found violating this policy may be subject to immediate ejection from the recreation facility for the remainder of the event.

**Section 3: Effective Date**

This policy statement is effective immediately upon the date of adoption,

which is \_\_\_\_\_, 20\_\_.

\_\_\_\_\_ (city official)

\_\_\_\_\_ (date)

# Playing Tobacco Free:

## Tobacco-Free Policies For Park & Recreation Facilities

### Tobacco-Free Park and Recreation Areas Promote Health

**Parks are established to promote healthy activities.** The purpose of park areas is to promote community wellness, and tobacco-free policies fit with this idea.

**Secondhand smoke harms everyone.** The 2006 Surgeon General's report concludes that secondhand smoke is a human carcinogen for which there is no safe level of exposure. Exposure to secondhand smoke has immediate health consequences on the cardiovascular and respiratory systems.

**Secondhand smoke is harmful in outdoor settings.**

According to Repace Associates, secondhand smoke levels in outdoor public places can reach levels as high as those found in indoor facilities where smoking is permitted.

**Cigarette litter is dangerous.** Discarded cigarettes and e-cigarette cartridges pollute the land and water and may be ingested by toddlers, pets, birds, or fish.

**Tobacco-free policies help change community norms.** Tobacco-free policies establish the community norm that tobacco use is not an acceptable behavior for children or adults within the entire community.

**Tobacco-free environments promote positive community role modeling** and protect the health, safety, and welfare of community members.

**Policies provide consistency among community athletic facilities and groups.** The majority of community sporting events are held at either city or school athletic facilities, and nearly all school districts prohibit tobacco use on their entire grounds. Also, many community athletic associations have tobacco-free policies but use city recreation facilities and would benefit from a city-wide policy.

**What is the difference between a park policy and an ordinance?**

In general, *park policies* are rules regarding city or county-owned park property that are established by local park boards and are often approved by city councils or county boards. Generally, those who ignore park policies do not receive a fine, but are asked to refrain from using tobacco or leave the premises.

*Ordinances* are local government enactments that regulate people or property and carry a penalty such as a fine for violations. Ordinances often originate from a recommendation passed by the park board.<sup>2</sup> For both park policies and ordinances, tobacco use is prohibited on park property.

**Are local governments able to enact policies restricting tobacco use?**

Neither federal nor state law prohibits local governments from regulating tobacco use outdoors.

**Information from Minnesota:**

**Park directors overwhelmingly recommend adopting tobacco-free policies.** 90% of park directors in cities with policies reported that they would recommend tobacco-free policies to other communities.

**Nearly all park directors personally supported tobacco-free policies.**

Out of the 257 park directors interviewed, 96% wanted to establish positive role models for youth. 92% wanted to reduce youth opportunity to smoke. 92% wanted to avoid litter from cigarette butts. 89% wanted to promote community well-being.

**Policies reduce litter and maintenance costs.**

58% of Minnesota park directors in cities with policies reported cleaner park areas.

**Policies work.**

88% of park directors reported no change in park usage (no loss of park users), 71% reported less smoking in parks, and 58% reported cleaner park areas.

**Policy enforcement and violations are not issues.**

In Minnesota communities with a policy, few park directors (26%) reported compliance issues and 74% reported no problems with park users violating the policy.

Communities with tobacco-free park policies post signs in their park areas that announce the policy. These signs provide communities with the ability to rely on community and self-enforcement.

**CALL TO ORDER**

Mayor Juliann M Owens called the regular meeting of the St John City Council to order on Tuesday January 5, 2016 at 7:00 pm.  
Alex Robinson opened with prayer.

**ATTENDANCE**

Mayor Juliann M Owens, Council Members Bobby Stimatze, Shari Williamson, Troy Hanson, Marshal Sanders and Mark Bryant

Staff members present were Cory Tagtow, City Superintendent; LaDonna S Garcia, City Clerk; John D Beverlin II, City Attorney, Adam Saylor, Police Chief.

Other citizens present were Terry Spradley, St John News; Carol Riegel, and Scott Claussen

**ADDITIONS TO THE AGENDA**

Troy Hanson moved to approve the additions to the agenda which included the following items: a) Administration-Superintendent-Street Lights and Automated Meters, b) City Clerk- Update Solid Waste Ordinance, and c) Police-Sealed bid for office equipment *Seconded by Marshal Sanders. No discussion. Motion carried 5-0.*

**CITIZEN COMMENT-NO COMMENTS**

**CONSENT AGENDA**

Marshal Sanders moved to approve the consent agenda which included the following items:

- a. Minutes for Regular Meeting of 12-15-2015.
- b. Minutes for Special Meeting of 12-17-2015.
- c. Minutes for Special Meeting of 12-29-2015.
- d. Appropriation Ordinance #12-31-2015 in the amount of \$27.70.  
**Appropriation Ordinance #12-31-2015**  

General Fund	\$27.70
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- e. Appropriation Ordinance #12-31-2015a in the amount of \$1,851.15.  
**Appropriation Ordinance #12-31-2015a.**  

General Fund	\$ 1,151.96
Sewer Utility	\$ 598.96
Water & Light	\$ 100.23
- f. Appropriation Ordinance #01-05-2016 in the amount of \$45,129.93  
**Appropriation Ordinance #01-05-2016**  

General Fund	\$14,310.75
Solid Waste Collection	\$ 29.57
Jubilee Fund	\$ 25.00
Sewer Utility	\$ 1,004.00
Water & Light	\$29,760.61
- g. Appropriation Ordinance #01-05-2016a in the amount of \$8,324.00.  
**Appropriation Ordinance #01-05-2016**  

Solid Waste Collection	\$8,324.00
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- h. Approve Resolution 2016-01 regarding the waiver of Generally Accepted Accounting Principles (GAAP) in the preparation of financial statements and financial reports for fiscal year 2016.

RESOLUTION NO. 2016-01

RESOLUTION TO EXEMPT FINANCIAL STATEMENTS FROM G.A.A.P. REQUIREMENTS

Whereas the City of St. John, Kansas, has determined that the financial statements and financial reports for the year ended December 31, 2016 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the City Council or the members of the general public of the City of St. John, Kansas and

Whereas there are no revenue bond ordinances or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ending December 31, 2016.

NOW, THEREFORE BE IT RESOLVED, by the City Council of St. John, Kansas, in regular meeting duly assembled this 5th day of January, 2016, that the City Council requests the Director of Accounts and Reports to waive the requirements of K.S.A. 75-1120a(a) as they apply to the City of St. John, Kansas for the year ending December 31, 2016.

BE IT FURTHER RESOLVED that the City Council shall cause the financial statements and financial reports of the City of St. John, Kansas to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of the State.

This resolution adopted this 5th day of January, 2016.

Attest:

\_\_\_\_\_  
Juliann M. Owens  
Mayor

\_\_\_\_\_  
LaDona S Garcia  
City Clerk

*Seconded by Mark Bryant. No discussion. Motion carried 5-0*

**POLICE DEPARTMENT-**

Police Chief Adam Sayler discussed options with the council on the removal of excess office equipment. After discussion, the consensus was to utilizing PurpleWave online auction, all items which did not sell will be disposed of.

**FIRE DEPARTMENT-NO REPORT**

**ADMINISTRATION – CITY CLERK**

City Clerk LaDona S Garcia recommended the City service charge for the solid waste collection be increase. The current fee covers the basic cost of the billing, but does not allow for any extra expense.

*Shari Williamson moved to increase the city handling fee for the solid waste collection from \$1.00 to \$1.25. Second by Marshal Sanders. No discussion. Motion carried 5-0.*

LaDona inquired about a cost of living raise for city employees. The council discussed different scenarios.

*Mark Bryant moved to approve a Cost of Living Allowance increase of \$.25 per hour to all full time employees. Seconded by Marshal Sanders. No Discussion. Motion carried 5-0.*

LaDona recommended updating the current solid waste ordinance. The current ordinance is out of date. The council discussed different options and decided to rewrite the ordinance. LaDona get a new ordinance drafted and out for council to review prior to the next meeting on January 19<sup>th</sup>, 2016.

**ADMINISTRATION – SUPERINTENDENT**

Superintendent Cory Tagtow presented the recommendation from the tree board, to change the tree trimmer license regulations and fee to correspond with those of the general contractor in Ordinance #1033.

*Troy Hanson moved to change the tree trimmer license regulations and fees to correspond with those for the general contractor in Ordinance #1033, starting the fee at \$50.00 for 2016, \$75.00 for 2017, and \$100.00 for 2018 and all previous years. Second by Marshal Sanders. No discussion. Motion carried 5-0.*

Cory informed council of his initial plan for new street lights for the city except for 1<sup>st</sup> street. He is waiting for the sidewalk to be installed before planning those lights. The expense for this project was already encumbrance from the 2015 budget.

Cory requested direction for the initial planning on replacing meters with automated ones. There was discussion about expectations and concerns. The consensus from council was to start the initial planning by research new bids for the project.

**CITY ATTORNEY**

City Attorney John D Beverlin II informed the council he has exhausted every attempt to communicate with Robert Troiano about the condition of his property on 5<sup>th</sup> Avenue and Main Street, known as the Old Methodist Church. This property is in violation of Ordinance 8-506. John was seeking direction from the council on handling this matter; his recommendation is to start the proceeding for condemning the property. Council agreed with John's recommendation; in the meantime council requested the city to secure the property by seal up entries which are currently opened.

**OLD BUSINESS-NO REPORT**

**NEW BUSINESS-**

Marshal Sanders examined the possibility of having Unruh's work with Stone Waste Management to provide a 30 yard dumpster for larger item for the citizens to use. The consensus was to go forward with Unruh setting up the arrangement with Stone Waste for the dumpster at no extra cost to the citizens, as long as they respect the established rules for the dumpster.

***Mark Byrant move for an executive session for non-elected personnel to discuss employee performance review for ten minutes to include council and mayor with regular meeting reconvening at 7:59 pm. Seconded by Marshal Sanders. No discussion. Motion carried 5-0.***

With no further business Bobby Stimatze moved to adjourn the meeting at 8:00 p.m. Seconded by Marshal Sanders. No discussion. Motion carried 4-1. Troy Hanson opposed.

Next regular council meeting will be Tuesday, January 19<sup>th</sup>, 2016 at 7:00 pm.

\_\_\_\_\_  
Juliann M Owens, Mayor

\_\_\_\_\_  
LaDona S Garcia, City Clerk

**City of St. John  
2015 Year End Balance Sheet**

	Fund	Balance 12/31/2014	Receipts	Appropriations	Balance 12/31/15	Encum.	Unencum. Balance
10	General	412,922.76	860,522.71	682,661.90	590,783.57	93,278.75	497,504.82
11	Meter Deposit	15,404.54	896.99	1,773.15	14,528.38	0.00	14,528.38
12	Jubilee Fund	2,819.18	3,135.50	4,847.70	1,106.98	0.00	1,106.98
14	Witt Memorial	62,727.32	250.00	0.00	62,977.32	0.00	62,977.32
15	Edna Smith Memorial	11,787.02	30.00	0.00	11,817.02	0.00	11,817.02
16	HJ or AW Cornwell	207,482.75	298.02	12,802.78	194,977.99	0.00	194,977.99
17	Section 125	4,617.94	4,157.86	3,775.80	5,000.00	0.00	5,000.00
18	Insurance Proceeds	0.00	0.00	0.00	0.00	0.00	0.00
22	Library Fund	822.86	25,584.82	25,584.82	822.86	0.00	822.86
23	Special Highway	0.00	32,908.93	0.00	32,908.93	20,000.00	12,908.93
34	Storm Sewer Utility	19,134.87	16,997.01	15,000.00	21,131.88	0.00	21,131.88
35	Special Parks	4,938.70	3,950.69	300.00	8,589.39	0.00	8,589.39
36	Solid Waste	53,725.29	109,092.52	105,716.37	57,101.44	0.00	57,101.44
37	Sewer Replacement	161,449.50	31,404.00	0.00	192,853.50	0.00	192,853.50
40	Sewer Utility	102,088.23	87,919.76	75,982.54	114,025.45	26,375.00	87,650.45
41	Water & Light	660,803.73	1,775,922.50	1,753,201.19	683,525.04	52,975.00	630,550.04
42	Water	230,219.12	52,163.14	0.00	282,382.26	0.00	282,382.26
44	Replacement	105,000.00	15,000.00	0.00	120,000.00	0.00	120,000.00
45	Spec.Assess.	4,162.63	6,679.50	6,680.75	4,161.38	0.00	4,161.38
50	Capital Project	12,721.32	42,700.00	21,500.00	33,921.32	0.00	33,921.32
51	Loan	0.00	0.00	0.00	0.00	0.00	0.00
60	Bond	1,249.23	11,817.24	12,093.91	972.56	0.00	972.56
61	Equipment Reserve	143,306.25	48,000.00	20,312.00	170,994.25	0.00	170,994.25
70	Water & Light Surplus	363,527.32	60,000.00	0.00	423,527.32	0.00	423,527.32
<b>TOTALS</b>		<b>\$2,580,910.56</b>	<b>\$3,189,431.19</b>	<b>\$2,742,232.91</b>	<b>\$3,028,108.84</b>	<b>\$192,628.75</b>	<b>\$2,835,480.09</b>

**BALANCE IN BANKS AND INVESTMENTS:**

St. John Ntl. Checking	\$640,962.64
St. John Ntl. Savings	\$394,790.65
Money Market	\$9,034.46
Diversion Fund	\$762.89
Section 125 Checking	\$5,000.00
Tree Board Checking	\$108.09
Success Card Accounts	\$0.00
SJNB Petty Cash	\$1,279.00
Cash On Hand	\$150.00
<b>Sub Total</b>	<b>\$1,052,087.73</b>
Warrants Outstanding	-\$63,926.45
Add Investments	\$2,039,324.49
Returned Checks	\$0.00
Deposits Outstanding	\$623.07
<b>Total Cash &amp; Investments</b>	<b>\$3,028,108.84</b>

**BONDS OUTSTANDING:**

2001 G.O. Bond - Cent. Crt.	\$13,000.00
2003 G.O. Bond - Fire Truck	\$40,000.00
<b>Total Bonds</b>	<b>\$53,000.00</b>

**OTHER LOANS & LEASES:**

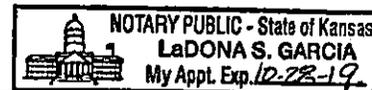
Nitrate Removal Project	\$1,066,699.00
Catalytic Converters	\$76,153.63
<b>Total Loans &amp; Leases</b>	<b>\$1,142,852.63</b>

I, hereby certify, that the above is a true statement of funds, receipts and disbursements of the City of St. John, Kansas for the period ending December 31st, 2015.

*Dicki M. Rios*  
City Treasurer

Subscribed and sworn before me this 13th day of January, 2016.

*LaDonna S. Garcia*  
Notary Public



# Fund Status Report

City of St. John

Report Selection Criteria: Selected Fund Type: ALL Fiscal Year: 2015 Thru Selected Date: All Dates Within Period Selection  
 Include Encumbrances? NO From Period: 12 Selected Fund :  
 Printed in Alpha by Fund Name? NO To Period: 12

	Beginning Balance	Receipts	Disbursements	Transfers	Ending Balance
<b>General (S)</b>					
10 - GENERAL	\$437,989.52	\$220,102.26	(\$67,308.21)	\$0.00	\$590,783.57
11 - METER DEPOSIT FUND	\$14,753.18	\$494.56	(\$719.36)	\$0.00	\$14,528.38
12 - JUBILEE FUND	\$1,106.98	\$0.00	\$0.00	\$0.00	\$1,106.98
14 - WITT MEMORIAL FUND	\$12,851.98	\$125.34	\$0.00	\$0.00	\$12,977.32
15 - EDNA SMITH PARK MEMORIAL	\$1,817.02	\$0.00	\$0.00	\$0.00	\$1,817.02
16 - HJ OR AW CORNWELL MEMORIAL	\$12,865.39	\$0.00	\$0.00	\$0.00	\$12,865.39
17 - SECTION 125	\$5,253.24	\$0.00	(\$253.24)	\$0.00	\$5,000.00
18 - INSURANCE PROCEEDS FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
22 - LIBRARY	\$822.86	\$0.00	\$0.00	\$0.00	\$822.86
23 - SPECIAL HIGHWAY	\$32,908.93	\$0.00	\$0.00	\$0.00	\$32,908.93
34 - STORM SEWER UTILITY	\$34,715.77	\$1,419.95	(\$15,003.84)	\$0.00	\$21,131.88
35 - SPECIAL PARKS & RECREATION	\$7,339.85	\$1,249.54	\$0.00	\$0.00	\$8,589.39
36 - SOLID WASTE COLLECTION	\$56,992.17	\$9,074.74	(\$8,965.47)	\$0.00	\$57,101.44
37 - SEWER REPLACEMENT FUND	\$162,736.50	\$30,117.00	\$0.00	\$0.00	\$192,853.50
40 - SEWER UTILITY	\$168,187.25	\$7,337.01	(\$61,498.81)	\$0.00	\$114,025.45
41 - WATER & LIGHT	\$1,038,084.80	\$128,114.55	(\$482,674.31)	\$0.00	\$683,525.04
42 - WT SYSTEM CAPITAL IMPROVEMEN	\$277,988.63	\$4,413.82	(\$20.19)	\$0.00	\$282,382.26
43 - HOUSING GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
44 - STORM SEWER REPLACEMENT	\$105,000.00	\$15,000.00	\$0.00	\$0.00	\$120,000.00
45 - SERIES 2001 BOND FUND	\$4,161.38	\$0.00	\$0.00	\$0.00	\$4,161.38
46 - 2003 REV.BONDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
47 - 2003 REV. BOND RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
50 - CAPITAL PROJECT IMPROVEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
51 - NITRATE REMOVAL PLANT LOAN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
60 - BOND & INTEREST	\$972.56	\$0.00	\$0.00	\$0.00	\$972.56
61 - EQUIPMENT RESERVE	\$122,994.25	\$48,000.00	\$0.00	\$0.00	\$170,994.25
70 - 84 ELEC & WT UTIL SURPL A	\$363,527.32	\$60,000.00	\$0.00	\$0.00	\$423,527.32
* Fund Type Total *	\$2,863,069.58	\$525,448.77	(\$636,443.43)	\$0.00	\$2,752,074.92

Invoice	Inv Date	Due Date	Description	Invoice Amt
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Fund Totals		
Fund	Fund Name	Fund Total
10	GENERAL	\$2,704.97
36	SOLID WASTE COLLECTI	\$1,842.22
40	SEWER UTILITY	\$175.95
41	WATER & LIGHT	\$11,710.70
Total:		\$16,433.84

**Appropriation  
#12-31-15b**

Vendor Name	Invoice Date	Due Date	Check Date	Check #	Direct Deposit #	Wire?	Amount
Invoice #	Invoice Description						

Fund: 10 GENERAL

Dept: 11 GEN. ADM. EXPENDITURES

Account: 10112135 - LEGAL SERVICES

Stull & Beverlin, LLC	12/31/2015	12/31/2015	1/19/2016	108745	No	No	\$25.00
12786	December Services						

Account: 10112140 - PROFESSIONAL SERVICES

RC Computers LLC	12/31/2015	12/31/2015	1/19/2016	108742	No	No	\$137.50
2015-574	Set up Community E-Mail for Staff, Carbonite off-site back up and annual plan						

Account: 10113110 - UNIFORMS/WEARING APPAREL

VISA	12/31/2015	12/31/2015	1/19/2016	108749	No	No	\$73.59
Card #0711 - 12/31/15	Card #0711 - City Clerk Uniform Shirts						

Account: 10113140 - OFFICE SUPPLIES - FORMS/PAPER

Worrell Corporation	12/31/2015	12/31/2015	1/19/2016	108750	No	No	\$87.60
0273252	W2 Forms, 1099 Forms, Envelopes						

Subtotal for Department 11: \$323.69

Dept: 12 POLICE EXPENDITURES

Account: 10122140 - PROFESSIONAL SERVICES

RC Computers LLC	12/31/2015	12/31/2015	1/19/2016	108742	No	No	\$137.50
2015-574	Set up Community E-Mail for Staff, Carbonite off-site back up and annual plan						

Account: 10123150 - OFFICE SUPPLIES-OTHER

Adam Saylor	12/31/2015	12/31/2015	1/19/2016	108730	No	No	\$86.59
12/2015	Computer Anti-Virus						

Account: 10123280 - GASOLINE

Hampel Oil	12/31/2015	12/31/2015	1/19/2016	108734	No	No	\$391.76
90750490	Police Dept. Fuel						

KANZA CO-OPERATIVE ASSOCIATION	12/31/2015	12/31/2015	1/19/2016	108737	No	No	\$98.34
12/15	December Statement						

Vendor Name Invoice #	Invoice Date Invoice Description	Due Date	Check Date	Check #	Direct Deposit #	Wire?	Amount
<i>Account: 10123330 - SUPPLIES</i>							
Kleritec INV00222418	Disinfectant Supplies	12/31/2015	12/31/2015	1/19/2016	108738	No No	\$246.99
<i>Account: 10124110 - OFFICE EQUIPMENT</i>							
VISA Card# 0695	Card #0695 - Laptop and Printer - Police Dept.	12/31/2015	12/31/2015	1/19/2016	108749	No No	\$423.79
<b>Subtotal for Department: 12:</b>							\$1,384.97

**Dept: 14 STREET EXPENDITURES**

<i>Account: 10143110 - UNIFORMS/WEARING APPAREL</i>							
Unifirst Corporation 240 0600892	Reuben Uniforms	12/31/2015	12/31/2015	1/19/2016	108747	No No	\$13.00
<i>Account: 10143130 - MINOR EQUIP - HAND TOOLS</i>							
ST. JOHN LUMBER CO., INC. 12/31/15 Shop	December Statement - Rotary	12/31/2015	12/31/2015	1/19/2016	108743	No No	\$47.85
<i>Account: 10143180 - MOTOR VEHICLES-REPS &amp; PARTS</i>							
HARTER AUTO 12/15	December Statement	12/31/2015	12/31/2015	1/19/2016	108735	No No	\$315.98
<i>Account: 10143280 - GASOLINE</i>							
VISA Card #0711 - 12/31/15	Card #0711 - Fuel in red dodge - Kanza Coop - 12/16/15	12/31/2015	12/31/2015	1/19/2016	108749	No No	\$53.00
<i>Account: 10143285 - DIESEL FUEL/VEHICLE</i>							
KANZA CO-OPERATIVE ASSOCIATION 12/15	December Statement	12/31/2015	12/31/2015	1/19/2016	108737	No No	\$146.53
<i>Account: 10143330 - SUPPLIES</i>							
HARTER AUTO 12/15	December Statement	12/31/2015	12/31/2015	1/19/2016	108735	No No	\$12.95
<i>Account: 10143345 - SAFETY EQUIPMENT</i>							

Vendor Name Invoice #	Invoice Date Invoice Description	Due Date	Check Date	Check #	Direct Deposit #	Wire?	Amount
VISA Card #0711 - 12/31/15	12/31/2015 Card #0711 - Safety Gear Vests	12/31/2015	1/19/2016	108749	No	No	\$29.06
<b>Subtotal for Department 14:</b>							\$618.37
<b>Dept: 15</b>	<b>PARK EXPENDITURES</b>						
<i>Account: 10153110 - UNIFORMS / WEARING APPAREL</i>							
Unifirst Corporation 240 0600892	12/31/2015 Justin Uniforms	12/31/2015	1/19/2016	108747	No	No	\$13.00
<i>Account: 10153130 - MINOR EQUIP - HAND TOOLS</i>							
ST. JOHN LUMBER CO., INC. Parks B5990/B6181	12/31/2015 December Statement - Parks - Gopher Trap	12/31/2015	1/19/2016	108743	No	No	\$10.99
<i>Account: 10153330 - SUPPLIES</i>							
ST. JOHN LUMBER CO., INC. Parks B5990/B6181	12/31/2015 December Statement - Parks - Door Pull	12/31/2015	1/19/2016	108743	No	No	\$7.98
<i>Account: 10153345 - SAFETY EQUIPMENT</i>							
VISA Card #0711 - 12/31/15	12/31/2015 Card #0711 - Safety Gear Vests	12/31/2015	1/19/2016	108749	No	No	\$43.59
<b>Subtotal for Department 15:</b>							\$75.56
<b>Dept: 17</b>	<b>MUNICIPAL COURT EXPENDITURE</b>						
<i>Account: 10172135 - LEGAL SERVICES</i>							
Stull & Beverlin, LLC 12786	12/31/2015 December Services	12/31/2015	1/19/2016	108745	No	No	\$75.00
<i>Account: 10173930 - MISCELLANEOUS</i>							
STATE TREASURER 2015 - 4th	12/31/2015 4th Qtr. 2015 Court Fees	12/31/2015	1/19/2016	108744	No	No	\$40.50
<b>Subtotal for Department 17:</b>							\$115.50

Vendor Name Invoice #	Invoice Date Invoice Description	Due Date	Check Date	Check #	Direct Deposit #	Wire?	Amount
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**Dept: 19 NON-OPERATIVE EXPENDITURES**

Account: 10193330 - SUPPLIES

HARTER AUTO 12/15	12/31/2015 December Statement	12/31/2015	1/19/2016	108735	No	No	\$29.19
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**Subtotal for Department: 19:** \$29.19

**Dept: 24 EMPLOYEE BENEFITS**

Account: 10241225 - EMPLOYERS SHARE - UNEMPLOYMENT

KS EMPLOYMENT SECURITY FUND 2015-4th Qtr	12/31/2015 4th Qtr. 2015 Unemployment Tax	12/31/2015	1/19/2016	108739	No	No	\$157.69
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**Subtotal for Department: 24:** \$157.69

**Subtotal for Fund: 10:** \$2,704.97

**Fund: 36 SOLID WASTE COLLECTIO**

**Dept: 01 EXPENDITURES**

Account: 36013930 - MISCELLANEOUS

Stull & Beverlin, LLC 12786	12/31/2015 December Services	12/31/2015	1/19/2016	108745	No	No	\$1,525.00
THE ST JOHN NEWS Trans#00018816	12/31/2015 Sealed bids for solid waste collections - ran in SJ News & Pratt Tribune 12/5/15 - 12/15/15	12/31/2015	1/19/2016	108746	No	No	\$144.62
Hutchinson Publishing Co. 12/2015	12/31/2015 Solid Waste Collections Bid ran for one week and on-line for a week (12/8 - 12/14)	12/31/2015	1/19/2016	108736	No	No	\$172.60

**Subtotal for Department: 01:** \$1,842.22

**Subtotal for Fund: 36:** \$1,842.22

Vendor Name	Invoice Date	Due Date	Check Date	Check #	Direct Deposit #	Wire?	Amount
Invoice #	Invoice Description						

Funds: 40 SEWER UTILITY

Dept: 01 EXPENDITURES

Account: 40013170 - PLANT EQUIP - REPAIRS & PARTS

ST. JOHN LUMBER CO., INC.	12/31/2015	12/31/2015	1/19/2016	108743	No	No	\$15.37
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Sewer B5871, B5878 Sewer December Statement - Eye, Nut, Rope

Account: 40013190 - OTHER EQUIPMENT-REPS & PARTS

HARTER AUTO	12/31/2015	12/31/2015	1/19/2016	108735	No	No	\$116.99
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12/15 December Statement

Account: 40013345 - SAFETY EQUIPMENT

VISA	12/31/2015	12/31/2015	1/19/2016	108749	No	No	\$43.59
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Card #0711 - 12/31/15 Card #0711 - Safety Gear Vests

Subtotal for Department: 01

\$175.95

Subtotal for Fund: 40

\$175.95

Funds: 41 WATER & LIGHT

Dept: 00 REVENUE

Account: 41003450 - SALES TAX COLLECTED

DIR OF TAX-SALES TAX	12/31/2015	12/31/2015	1/19/2016		No	Yes	\$3,512.41
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12/31/2015 December 2015 Sales Tax Return - Filing pre-paid monthly - (Includes the 1st 15 days of Jan. 2016 tax due)

Subtotal for Department: 00

\$3,512.41

Dept: 40 OFFICE EXPENDITURES

Account: 41402135 - LEGAL SERVICES

Stull & Beverlin, LLC	12/31/2015	12/31/2015	1/19/2016	108745	No	No	\$1,306.00
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12786 December Services

Vendor Name Invoice #	Invoice Date Invoice Description	Due Date	Check Date	Check #	Direct Deposit #	Wire?	Amount
<b>Account: 41402140 - PROFESSIONAL SERVICES</b>							
RC Computers LLC 2015-574	Set up Community E-Mail for Staff, Carbonite off-site back up and annual plan	12/31/2015	12/31/2015	1/19/2016	108742	No No	\$137.49
<b>Account: 41402270 - SALES &amp; COMP TAX</b>							
DIR OF TAXATION-COMP. TAX 2015 - 4th	2015 - 4th Quarter Comp Tax Return	12/31/2015	12/31/2015	1/19/2016		No Yes	\$149.65
<b>Account: 41403110 - UNIFORMS/WEARING APPAREL</b>							
VISA Card #0711 - 12/31/15	Card #0711 - City Treasurer & Utility Clerk Uniform Shirts	12/31/2015	12/31/2015	1/19/2016	108749	No No	\$129.46
<b>Account: 41403150 - OFFICE SUPPLIES-OTHER</b>							
VISA Card #0711 - 12/31/15	Card #0711 - Nameplates	12/31/2015	12/31/2015	1/19/2016	108749	No No	\$68.00
<b>Account: 41403930 - MISCELLANEOUS</b>							
Dillons Customer Charges 285922,002652	Cookies for X-Mas Party	12/31/2015	12/31/2015	1/19/2016	108732	No No	\$23.68
<b>Subtotal for Department-40</b>							<b>\$1,814.28</b>

Dept: 41 LIGHT PRODUCTION EXPENDITUR

<b>Account: 41412270 - SALES &amp; COMP TAX</b>							
DIR OF TAXATION-COMP. TAX 2015 - 4th	2015 - 4th Quarter Comp Tax Return	12/31/2015	12/31/2015	1/19/2016		No Yes	\$185.67
<b>Account: 41413170 - PLANT EQUIP - REPAIRS &amp; PARTS</b>							
MEYER ELECTRICAL, INC. 12185	To replace Power plant heater	12/31/2015	12/31/2015	1/19/2016	108741	No No	\$1,375.19
MEYER ELECTRICAL, INC. 12182	80% Unit Heater	12/31/2015	12/31/2015	1/19/2016	108741	No No	\$1,375.19
ST. JOHN LUMBER CO., INC. 12/31/15 Power Plant	Power Plant December Statement-Thermocouple, Bits, hose, cut studs, plywood,foil insulation	12/31/2015	12/31/2015	1/19/2016	108743	No No	\$124.16

Vendor Name Invoice #	Invoice Date Invoice Description	Due Date	Check Date	Check #	Direct Deposit #	Wire?	Amount
HARTER AUTO 12/15 <i>Account: 41413190 - OTHER EQUIPMENT-REPS &amp; PARTS</i>	December Statement	12/31/2015	1/19/2016	108735	No	No	\$17.43
VISA Card #0711 - 12/31/15 <i>Account: 41413330 - SUPPLIES</i>	Card #0711 - Plaques	12/31/2015	1/19/2016	108749	No	No	\$18.50
VISA Card #0679 - 12/31/2015	Card #0679 - Labels for Fuel Tanks	12/31/2015	1/19/2016	108749	No	No	\$50.00
Dillons Customer Charges 285922,002652	BIC Lighter	12/31/2015	1/19/2016	108732	No	No	\$3.75
L J & J AUTOMOTIVE 1585	21/32 BIT 1/2 RS PC - Power Plant	12/31/2015	1/19/2016	108740	No	No	\$18.00
Class C Solutions Group 8091830001	hex nut, screws, cleaner/degreaser	12/31/2015	1/19/2016	108731	No	No	\$106.95
ST. JOHN LUMBER CO., INC. 12/31/15 Power Plant <i>Account: 41414000 - CAPITAL OUTLAY</i>	Power Plant December Statement - comb, square, swanson speed square, square tubing, coupling, galv pipe, brass ball valve,brass union,spackling, star deck	12/31/2015	1/19/2016	108743	No	No	\$100.48
ST. JOHN LUMBER CO., INC. 12/31/15 Shop	December Statement - 16/3 40' Grn Ext	12/31/2015	1/19/2016	108743	No	No	\$25.99
<b>Subtotal for Department: 41</b>							<b>\$3,401.31</b>
<b>Dept: 42</b>	<b>EXPENDITURES</b>						
<i>Account: 41422270 - SALES &amp; COMP TAX</i>							
DIVISION OF TAXATION-WATER 2015 - 4th Quarter	4th Qrt. Bulk Water Report	12/31/2015	1/19/2016	108733	No	No	\$483.69
<i>Account: 41423130 - MINOR EQUIP - HAND TOOLS</i>							
ST. JOHN LUMBER CO., INC. Sewer B5871, B5878	Sewer December Statement - Nylon Coupling	12/31/2015	1/19/2016	108743	No	No	\$0.99

Vendor Name Invoice #	Invoice Date Invoice Description	Due Date	Check Date	Check #	Direct Deposit #	Wire?	Amount
<b>Account: 41423170 - PLANT EQUIP - REPAIRS &amp; PARTS</b>							
ST. JOHN LUMBER CO., INC.	12/31/2015	12/31/2015	1/19/2016	108743	No	No	\$60.93
12/31/15 Shop	December Statement - Thermom. For well houses						
VISA	12/31/2015	12/31/2015	1/19/2016	108749	No	No	\$10.50
Card #0711 - 12/31/15	Card #0711 - Tags - Identifications						
<b>Account: 41423280 - GASOLINE</b>							
KANZA CO-OPERATIVE ASSOCIATION	12/31/2015	12/31/2015	1/19/2016	108737	No	No	\$147.66
12/15	December Statement						
<b>Account: 41423330 - SUPPLIES</b>							
HARTER AUTO	12/31/2015	12/31/2015	1/19/2016	108735	No	No	\$103.97
12/15	December Statement						
<b>Account: 41423345 - SAFETY EQUIPMENT</b>							
VISA	12/31/2015	12/31/2015	1/19/2016	108749	No	No	\$43.59
Card #0711 - 12/31/15	Card #0711 - Safety Gear Vests						
<b>Subtotal for Department 42:</b>							\$851.33

Dept: 43 LIGHT DISTRIBUTION EXPENDITUR

<b>Account: 41432065 - TELEPHONE</b>							
VERIZON WIRELESS	12/31/2015	12/31/2015	1/19/2016	108748	No	No	\$77.29
3349168564	December Statement - WIFI Hotspot for Electric Dept.						
<b>Account: 41432180 - BUILDING MAINTENANCE</b>							
ST. JOHN LUMBER CO., INC.	12/31/2015	12/31/2015	1/19/2016	108743	No	No	\$2.58
12/31/15 Shop	December Statement - Shop Lights East Rool						
<b>Account: 41432270 - SALES &amp; COMP TAX</b>							
DIR OF TAXATION-COMP. TAX	12/31/2015	12/31/2015	1/19/2016		No	Yes	\$528.60
2015 - 4th	2015 - 4th Quarter Comp Tax Return						
<b>Account: 41433180 - MOTOR VEHICLES-REPS &amp; PARTS</b>							

Vendor Name Invoice #	Invoice Description	Invoice Date	Due Date	Check Date	Check #	Direct Deposit #	Wire?	Amount
L J & J AUTOMOTIVE 1584	Scan Test Bucket Truck	12/31/2015	12/31/2015	1/19/2016	108740	No	No	\$75.00
L J & J AUTOMOTIVE 1586	Switch - Electric Dept.	12/31/2015	12/31/2015	1/19/2016	108740	No	No	\$10.77
<i>Account: 41433280 - GASOLINE</i>								
KANZA CO-OPERATIVE ASSOCIATION 12/15	December Statement	12/31/2015	12/31/2015	1/19/2016	108737	No	No	\$58.10
<i>Account: 41433285 - DIESEL FUEL</i>								
KANZA CO-OPERATIVE ASSOCIATION 12/15	December Statement	12/31/2015	12/31/2015	1/19/2016	108737	No	No	\$170.01
<i>Account: 41433330 - SUPPLIES</i>								
HARTER AUTO 12/15	December Statement	12/31/2015	12/31/2015	1/19/2016	108735	No	No	\$160.36
ST. JOHN LUMBER CO., INC. Electrical B5841	December Statement - Electrical - Claw Hammer, Bushing, Master Pad Lock	12/31/2015	12/31/2015	1/19/2016	108743	No	No	\$88.71
ST. JOHN LUMBER CO., INC. 12/31/15 Power Plant	Power Plant December Statement - gorilla tape, screws	12/31/2015	12/31/2015	1/19/2016	108743	No	No	\$13.97
<i>Account: 41433345 - SAFETY EQUIPMENT</i>								
VISA Card #0711 - 12/31/15	Card #0711 - Safety Gear Vests	12/31/2015	12/31/2015	1/19/2016	108749	No	No	\$43.59
<i>Account: 41434000 - CAPITAL OUTLAY</i>								
VISA Card #0687 - 12/31/2015	Christmas Wreaths Decorations for Square	12/31/2015	12/31/2015	1/19/2016	108749	No	No	\$117.78
VISA Card #0679 - 12/31/2015	Card #0679 - X-mas Decorations, Lights, Tinsel, and Supplies	12/31/2015	12/31/2015	1/19/2016	108749	No	No	\$784.61
<b>Subtotal for Department 43:</b>								<b>\$2,131.37</b>

Vendor Name	Invoice Date	Due Date	Check Date	Check #	Direct Deposit #	Wire?	Amount
Invoice #	Invoice Description						

Subtotal for Fund: 41 :

\$11,710.70

\*\*\*\*\* Total Invoices Paid:

\$16,433.84

Invoice	Inv Date	Due Date	Description	Invoice Amt
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Fund Totals		
Fund	Fund Name	Fund Total
10	GENERAL	\$3,539.01
40	SEWER UTILITY	\$30.70
41	WATER & LIGHT	\$41,328.07
Total:		\$44,897.78

**Appropriation  
#01-19-16**

Vendor Name	Invoice Date	Due Date	Check Date	Check #	Direct Deposit #	Wire?	Amount
Invoice #	Invoice Description						

Fund: 10 GENERAL

Dept: 11 GEN. ADM. EXPENDITURES

**COPY**

Account: 10112130 - COMPUTER SERVICES

RC Computers LLC	1/19/2016	1/19/2016	1/19/2016	108724	No	No	\$242.49
2016-009	Laptop Set up Labor:Join it to the server, set up applications, set up network printers; set up 5 external hard drives for server back ups; added new superantispwyare antivirus licenses to city clerk pc; Super antispwyare antivirus license 1 yr.						

Account: 10112140 - PROFESSIONAL SERVICES

Underground Vaults & Storage	1/19/2016	1/19/2016	1/19/2016	108727	No	No	\$20.00
380633	January 2016 Monthly Back Up Fees						

Account: 10113110 - UNIFORMS/WEARING APPAREL

D & T Designs	1/19/2016	1/19/2016	1/19/2016	108716	No	No	\$3.80
01/07/2016	LaDona Shirts Stitching						

Account: 10114110 - OFFICE EQUIPMENT

RC Computers LLC	1/19/2016	1/19/2016	1/19/2016	108724	No	No	\$166.65
2016-013	Western Digital 2TB External Hard Drive for Server Back Ups						
RC Computers LLC	1/19/2016	1/19/2016	1/19/2016	108724	No	No	\$39.99
2016-009	Laptop Case						
RC Computers LLC	1/19/2016	1/19/2016	1/19/2016	108724	No	No	\$499.99
2016-008	Lenovo Business Laptop						

Subtotal for Department: 11 \$972.92

Dept: 12 POLICE EXPENDITURES

Account: 10123150 - OFFICE SUPPLIES-OTHER

OFFICE PRODUCTS, INC.	1/19/2016	1/19/2016	1/19/2016	108723	No	No	\$323.97
L70273	Office chairs and dry erase board for Police Dept.						

Subtotal for Department: 12 \$323.97

Vendor Name Invoice #	Invoice Date Invoice Description	Due Date	Check Date	Check #	Direct Deposit #	Wire?	Amount
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**Dept: 13 FIRE EXPENDITURES**

*Account: 10132040 - WORKMEN COMP*

EMC Insurance Companies 01/01/2016	1/19/2016 Work Comp. - David Heller	1/19/2016	1/19/2016	108718	No	No	\$500.00
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*Account: 10132130 - COMPUTER SERVICES*

RC Computers LLC 2016-011	1/19/2016 Fire Dept. - Labor to setup new Wireless Bridg for fire station	1/19/2016	1/19/2016	108724	No	No	\$75.00
RC Computers LLC 2016-012	1/19/2016 Fire Station - Labor to set up new PC	1/19/2016	1/19/2016	108724	No	No	\$150.00

*Account: 10134110 - OFFICE EQUIPMENT*

RC Computers LLC 2016-011	1/19/2016 Fire Dept. -Replacement wireless bridge for fire station	1/19/2016	1/19/2016	108724	No	No	\$199.99
RC Computers LLC 2016-012	1/19/2016 Fire Station - Acer LED LCD Monitor	1/19/2016	1/19/2016	108724	No	No	\$149.99
RC Computers LLC 2016-010	1/19/2016 Fire Chief - Lenovo Business PC w/ 3yr. Warranty	1/19/2016	1/19/2016	108724	No	No	\$499.99

**Subtotal for Department: 13:** \$1,574.97

**Dept: 14 STREET EXPENDITURES**

*Account: 10143110 - UNIFORMS/WEARING APPAREL*

Unifirst Corporation 240 0602504	1/19/2016 Reuben Uniforms	1/19/2016	1/19/2016	108728	No	No	\$13.00
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**Subtotal for Department: 14:** \$13.00

**Dept: 15 PARK EXPENDITURES**

*Account: 10153110 - UNIFORMS / WEARING APPAREL*

Unifirst Corporation 240 0602504	1/19/2016 Justin Uniforms	1/19/2016	1/19/2016	108728	No	No	\$13.00
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Vendor Name Invoice #	Invoice Date Invoice Description	Due Date	Check Date	Check #	Direct Deposit #	Wire?	Amount
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**Subtotal for Department 15:** \$13.00

**Dept: 19 NON-OPERATIVE EXPENDITURES**

*Account: 10193000 - CITY SHOP*

Airgas Mid South Inc. 9932581172	Lease Renewal	1/19/2016	1/19/2016	108715	No	No	\$117.75
SAFETY-KLEEN INC. 69130298	Parts, Washer, Solvent Service	1/19/2016	1/19/2016	108725	No	No	\$223.15

**Subtotal for Department 19:** \$340.90

**Dept: 23 WITT COMMUNITY CENTER EXP.**

*Account: 10232250 - CLEANING CONTRACT*

SCHULZ CLEANING SERVICE 01/2016	City Hall & Witt Center Cleaning Agreement	1/19/2016	1/19/2016	108726	No	No	\$270.00
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*Account: 10233330 - SUPPLIES*

Janitorial Supply, Inc. 031567	TS 16" Red Spray Buff Floor	1/19/2016	1/19/2016	108721	No	No	\$30.25
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**Subtotal for Department 23:** \$300.25

**Subtotal for Fund: 10:** \$3,539.01

**Funds: 40 SEWER UTILITY**

**Dept: 01 EXPENDITURES**

*Account: 40013345 - SAFETY EQUIPMENT*

ZEE MEDICAL SERVICE INC. 0021278320	City Maint. Supplies Cabinet	1/19/2016	1/19/2016	108729	No	No	\$30.70
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AP Payment Register (APLT40g)

City of St. John

Vendor Name Invoice #	Invoice Date Invoice Description	Due Date	Check Date	Check #	Direct Deposit #	Wire?	Amount
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Subtotal for Department 01: \$30.70

Subtotal for Fund 40: \$30.70

Fund: 41 WATER & LIGHT

Dept: 00 REVENUE

Account: 41000200 - ACCOUNTS PAYABLE

MEYER ELECTRICAL, INC. 12196	1/19/2016 Replacement of 2 Furnaces at Power Plant	1/19/2016	1/19/2016	108722	No	No	\$2,600.00
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Subtotal for Department 00: \$2,600.00

Dept: 40 OFFICE EXPENDITURES

Account: 41402140 - PROFESSIONAL SERVICES

Underground Vaults & Storage 380633	1/19/2016 January 2016 Monthly Back Up Fees	1/19/2016	1/19/2016	108727	No	No	\$20.00
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Account: 41402280 - CITY HALL CLEANING CONTRACT

SCHULZ CLEANING SERVICE 01/2016	1/19/2016 City Hall & Witt Center Cleaning Agreement	1/19/2016	1/19/2016	108726	No	No	\$230.00
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Account: 41403110 - UNIFORMS/WEARING APPAREL

D & T Designs 01/07/2016	1/19/2016 Vickii Shirts Stitching	1/19/2016	1/19/2016	108716	No	No	\$15.20
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Account: 41403140 - OFFICE SUPPLIES - FORMS/PAPER

OFFICE PRODUCTS, INC. L71176	1/19/2016 Paper for office, Calendar for Cory	1/19/2016	1/19/2016	108723	No	No	\$98.97
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Account: 41403150 - OFFICE SUPPLIES-OTHER

OFFICE PRODUCTS, INC. L72121	1/19/2016 Pens	1/19/2016	1/19/2016	108723	No	No	\$17.69
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Vendor Name Invoice #	Invoice Date Invoice Description	Due Date	Check Date	Check #	Direct Deposit #	Wire?	Amount
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**Account: 41403930 - MISCELLANEOUS**

OFFICE PRODUCTS, INC. G73031	1/19/2016 to cut and to put holes in meter sheets	1/19/2016	1/19/2016	108723	No	No	\$16.50
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**Account: 41404110 - OFFICE EQUIPMENT**

RC Computers LLC 2016-013	1/19/2016 Western Digital 2TB External Hard Drive for Server Back Ups	1/19/2016	1/19/2016	108724	No	No	\$166.65
RC Computers LLC 2016-009	1/19/2016 Set up 5 external hard drives for server back up; added new superantispysware antivirus licenses to utility clerk pc; Super antispysware antivirus license 1 yr.	1/19/2016	1/19/2016	108724	No	No	\$79.99

**Subtotal for Department: 40** \$645.00

**Dept: 41 LIGHT PRODUCTION EXPENDITUR**

**Account: 41412140 - PROFESSIONAL SERVICES**

EMG 4167	1/19/2016 Key Account and Energy Consulting Agreement	1/19/2016	1/19/2016	108719	No	No	\$425.00
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**Account: 41413110 - UNIFORMS / WEARING APPAREL**

Unifirst Corporation 240 0602496	1/19/2016 Electric Dept. Uniforms	1/19/2016	1/19/2016	108728	No	No	\$38.23
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**Account: 41413170 - PLANT EQUIP - REPAIRS & PARTS**

MEYER ELECTRICAL, INC. 12196	1/19/2016 Replacement of 2 Furnaces at Power Plant	1/19/2016	1/19/2016	108722	No	No	\$6.14
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**Account: 41414110 - OFFICE EQUIPMENT**

RC Computers LLC 2016-013	1/19/2016 Western Digital 2TB External Hard Drive for Server Back Ups	1/19/2016	1/19/2016	108724	No	No	\$166.65
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**Subtotal for Department: 41** \$636.02

**Dept: 42 EXPENDITURES**

**Account: 41423160 - METER REPLACEMENT**

AP Payment Register (APLT40g)

City of St. John

Vendor Name Invoice #	Invoice Date Invoice Description	Due Date	Check Date	Check #	Direct Deposit #	Wire?	Amount
HD Supply Waterworks, Br. 226 E967353 <i>Account: 41423345 - SAFETY EQUIPMENT</i>	I.O.O.F. Meter	1/19/2016	1/19/2016	108720	No	No	\$689.12
ZEE MEDICAL SERVICE INC. 0021278320 <i>Account: 41425100 - LOAN PAYMENT PRINCIPAL</i>	City Maint. Supplies Cabinet	1/19/2016	1/19/2016	108729	No	No	\$30.70
Dept. of Health & Environment 01/2016 - 2724 <i>Account: 41425110 - INTEREST</i>	Nitrate Removal Plant Loan Payment - Principal	1/19/2016	1/19/2016	108717	No	No	\$23,820.18
Dept. of Health & Environment 01/2016 - 2724 <i>Account: 41425120 - FEES</i>	Nitrate Removal Plant Loan Payment - Interest	1/19/2016	1/19/2016	108717	No	No	\$11,040.33
Dept. of Health & Environment 01/2016 - 2724	Nitrate Removal Plant Loan Payment - Service Fee	1/19/2016	1/19/2016	108717	No	No	\$1,866.72
<b>Subtotal for Department: 42</b>							\$37,447.05
<b>Subtotal for Fund: 41</b>							\$41,328.07
<b>***** Total Invoices Paid:</b>							\$44,897.78

# Utility Write Off List

(Marked in yellow are recommended for write off)

FIRST	LAST	ACCOUNT	Address	ORIG AMOUNT	Entry Date to Set off Program	Last payment received	Last payment Amount	Remaining balance	Property Owner
Darren	Alcorn	1201-32198	422 W 3rd	\$ 295.56	12/19/2014	11/12/2013	\$ 200.00	\$ 236.45	
Donna	Blazek	1003-32241	101 E 6th	\$ 611.10	12/19/2014	4/7/2015	\$ 57.76	\$ 431.12	
Melissa	Browning	1396-31861	212 E 1st	\$ 97.36	2/23/2010	5/27/2009	\$ 76.64	\$ 77.89	
Donald	Bryan	1644-32128	106 N Main	\$ 204.09	12/19/2014	5/17/2011	\$ 29.82	\$ 163.27	No
Donald	Bryan	1689-32128	101 E 5th	\$ 656.63	12/19/2014	6/16/2011	\$ 139.60	\$ 525.30	
Dennis	Burger	1229-31368	415 W 2nd	\$ 3,782.44	2/23/2010	2/18/2009	\$ 150.00	\$ 3,025.95	
Pamela	Carson	1154-32225	501 W 3rd	\$ 599.44	12/19/2014	7/12/2012	\$ 100.00	\$ 479.55	
Dustin	Chapman	1293-32013	202 S Nutting	\$ 300.53	2/15/2011	7/9/2010	\$ 350.00	\$ 240.42	
Charles	Coley	1190-32112	409 W 3rd	\$ 91.33	12/19/2014	4/7/2011	\$ 53.85	\$ 73.06	No
Amber	Coyle	1823-31483	714 W 1st	\$ 1,403.93	12/19/2014	4/20/2010	\$ 190.00	\$ 1,123.14	
Amber	Coyle	1666-31374	302 N Main	\$ 4,903.15	12/19/2014	7/6/2007	\$ 512.16	\$ 3,922.52	No
Amber	Coyle	1667-31374	302 N Main	\$ 603.48	12/19/2014	7/6/2007	\$ 81.47	\$ 482.78	No
Amber	Coyle	1669-31374	302 N Main	\$ 2,408.34	12/19/2014	7/6/2007	\$ 256.37	\$ 1,926.67	No
Pete	Daily	1334-30463	302 S Main	\$ 10,222.31	12/8/2015	11/5/2007	\$ 100.00	\$ 10,222.31	
Robert	Gardner	1451-32263	408 E 1st	\$ 481.24	12/19/2014	9/17/2012	\$ 40.00	\$ 384.99	No
Monica	Griffin	1090-31995	509 N Nutting	\$ 219.76	12/8/2015	3/18/2011	\$ 20.00	\$ 219.76	No
Jacob	Hayden	1372-32057	301 S Broadway	\$ 156.78	12/19/2014	3/9/2011	\$ 100.00	\$ 125.42	No
Heather	Hearn	1219-31262	301 W 2nd	\$ 729.09	2/15/2011	8/31/2005	\$ 236.33	\$ 583.27	No
Jared	Hicks	1439-31439	306 E 2nd	\$ 836.61	2/15/2011	4/21/2015	\$ 41.31	\$ 588.81	
Maria	Holguin	1199-31253	426 W 3rd	\$ 473.63	12/19/2014	2/8/2013	\$ 80.00	\$ 378.92	
Bobbiesue	Hood	1337-31802	322 S. Main	\$ 473.96	2/15/2011	10/9/2008	\$ 255.54	\$ 379.17	No
Melinda	Hoyt	1272-31791	101 N. Nutting	\$ 220.69	2/15/2011		\$ -	\$ 176.55	No
Dawn	Juarez	1232-32252	425 W 2nd	\$ 125.05	12/19/2014	2/6/2013	\$ 447.48	\$ 100.04	No
Helena	Loewen	1718-32368	209 W 9th	\$ 823.73	12/19/2014	1/24/2014	\$ 180.19	\$ 658.98	No
Miguel	Lopez	1116-32070	407 N. West	\$ 99.41	12/19/2014	10/10/2011	\$ 113.31	\$ 79.53	
Dalton	Lutz	1232-31823	425 W 2nd	\$ 307.55	2/23/2010	1/23/2009	\$ 257.06	\$ 246.04	No
Maria	Macia	1406-32121	304 E Hoole	\$ 749.66	12/19/2014	1/25/2011	\$ 300.00	\$ 599.73	
Amanda	Martin	1372-32015	301 S Broadway	\$ 739.04	2/15/2011	7/9/2010	\$ 100.00	\$ 591.23	
Tamara	Mathwich	1022-31706	812 N. Main	\$ 1,619.35	2/15/2011	6/20/2013	\$ 437.78	\$ 857.70	
Natasha	Mawhirter	1329-32150	206 S. Main	\$ 321.98	12/19/2014	3/25/2013	\$ 182.20	\$ 257.58	
Kristen	Miller	1700-31044	817 N. West	\$ 151.91	12/19/2014	3/6/2015	\$ 26.41	\$ 95.12	No

Kylee	Mondello	1718-32094	209 W 9th	\$ 2,281.83	12/19/2014	9/1/2011	\$ 107.05	\$ 1,825.46	No
Kylee	Mondello	1200-31949	424 W 3rd	\$ 280.79	12/19/2014	9/27/2010	\$ 437.25	\$ 224.63	No
Vance	Nelms	1609-32266	105 E 6th	\$ 394.91	12/19/2014		\$ -	\$ 315.93	
Joshua	Northern	1191-32208	407 W 3rd	\$ 51.94	12/19/2014		\$ -	\$ 41.55	No
Michelle	Noyes	1002-32151	513 N. Main	\$ 847.48	12/19/2014	7/7/2014	\$ 280.05	\$ 677.98	
Lindsay	Nusser	1451-31922	408 E 1st	\$ 289.45	12/19/2014	9/5/2013	\$ 136.26	\$ 231.56	No
Francisco	Ortiz	1145-30193	547 W 3rd	\$ 5,052.79	2/1/2005	1/21/2015	\$ 331.06	\$ 3,327.36	
Alisa	Otto	1300-31514	212 S. Nutting	\$ 1,885.74	2/15/2011	7/22/2014	\$ 155.52	\$ 731.65	
Patty	Parks	1559-32042	405 E 6th	\$ 801.38	12/19/2014	8/4/2011	\$ 95.51	\$ 641.10	No
Matthew	Petrini	1662-31822	202 W 3rd	\$ 71.78	12/19/2014	3/29/2012	\$ 356.94	\$ 57.42	
Ryan	Points	1299-32470	210 S. Nutting	\$ 738.04	12/19/2014	12/17/2014	\$ 500.32	\$ 90.11	
Valerie	Reynolds	1194-30335	421 W 3rd	\$ 159.25	2/23/2010	5/6/2009	\$ 100.00	\$ 127.40	
Larry	Roberts	1190-32255	409 W 3rd	\$ 282.50	12/19/2014	3/25/2013	\$ 150.87	\$ 226.00	No
Gildardo	Rodriquez	1116-31834	407 N. West	\$ 380.04	2/23/2010	3/19/2009	\$ 256.41	\$ 304.03	
Brenda	Rose	1003-31742	101 E 6th	\$ 223.54	2/15/2011	5/25/2010	\$ 105.07	\$ 178.83	
Jennifer	Shankle	1718-32245	209 W 9th	\$ 2,291.41	12/19/2014	10/3/2012	\$ 200.00	\$ 1,833.13	No
Colorado	Shields	1203-32250	420 W 3rd	\$ 95.36	12/19/2014	1/2/2015	\$ 172.00	\$ 552.85	No
David	Stephen	1372-31821	301 S. Broadway	\$ 196.40	2/15/2011	5/9/2008	\$ 252.05	\$ 157.12	No
Jonathan	Vanloenen	1372-31905	301 S. Broadway	\$ 92.53	2/23/2010	8/20/2009	\$ 253.97	\$ 74.02	No
Jaime	Villegas	1720-31980	906 N. Nutting	\$ 201.93	2/15/2011	12/31/2009	\$ 227.31	\$ 161.54	
Christopher	West	1687-32236	420 N. Main	\$ 53.68	12/8/2015	8/21/2013	\$ 264.04	\$ 53.68	

Here is the new Solid Waste Ordinance- It is a sample for the league with our recommendations.

**LaDona's Recommendations**

**Cory's Recommendations**

**John's Recommendations**

## SOLID WASTE

Section 1. DEFINITIONS. Unless the context clearly indicates otherwise, the meaning of words and terms as used in this ordinance shall be as follows:

- (a) **Commercial Receptacle.** A container for the storage of solid waste by commercial establishments of such size and capacity as shall be approved by the City Superintendent.
- (b) **Commercial Waste.** *All refuse emanating from establishments engaged in business including, but not limited to stores, markets, office buildings, restaurants, shopping centers, theaters, hospitals, governments and nursing homes.*
- (c) **Domestic Receptacle.** *A container for the storage of solid waste by a single family unit or multi-family unit constructed of substantial, leak proof material, with a tight fitting lid or cover.*
- (d) **Dwelling Unit.** Any enclosure, building or portion thereof occupied by one or more persons for and as living quarters;
- (e) **Family.** *One or more individuals living as a single housekeeping.*
- (f) **Garbage.** Waste resulting from the handling, processing, storage, packaging, preparation, sale, cooking and serving of meat, produce and other foods and shall include unclean containers;
- (g) **Multi-Family Unit.** Any structure containing more than four individual dwelling units; including but not limited to apartment houses, rooming houses, motels and hotels.
- (h) **Person.** *Individual, partnership, corporation, institution, political subdivision or state agency.*
- (i) **Refuse.** All garbage and/or rubbish or trash;
- (j) **Residential.** Any structure containing four or less individual dwelling units, rooming houses having no more than four persons in addition to the family of the owner or operator, and mobile homes;
- (k) **Rubbish or Trash.** All nonputrescible materials such as paper, tin cans, bottles, glass, crockery, rags, ashes, lawn and tree trimmings, stumps, boxes, wood, street sweepings and mineral refuse. Rubbish or trash shall not include earth and waste from building operations or wastes from industrial processes or manufacturing operations;
- (l) **Single Dwelling Unit.** An enclosure, building or portion thereof occupied by one family as living quarters.
- (m) **Solid Waste.** All non-liquid garbage, rubbish or trash.

Section 2. COLLECTION. All solid waste accumulated within the city shall be collected, conveyed and disposed of by the city or by contractors specifically authorized **by the city** to collect and dispose of solid waste.

Section 3. CONTRACTS. The city shall have the right to enter into a contract with any responsible person for collection and disposal of solid waste. ***This contract will be governed by the laws and regulations of a franchise agreement. The City may grant any one contractor exclusive right to collect and dispose of solid waste for hire within the city limits of the City of St. John, Kansas.***

Section 4. DUTY OF OWNER, OCCUPANT. The owner or occupant of every dwelling unit or commercial enterprise shall provide at his or her own expense a suitable container for the storage of solid waste as provided in this ordinance. No owner or occupant shall permit to accumulate quantities of refuse or other waste materials within or close to any structure within the city unless the same is stored in approved containers and in such a manner as not to create a health or fire hazard.

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Section 5. CONTAINERS. Residential containers shall have a capacity of not more than **100 gallons**. They shall be of non-rusting material of substantial construction. Each container shall have a tight fitting lid and shall be leak-proof and fly-tight. All containers shall have handles of suitable construction to permit lifting. All garbage shall be drained of all liquids before being placed in containers.

Section 6. BULK CONTAINERS. On premises where excessive amounts of refuse accumulates or where cans or bags are impractical bulk containers for the storage of refuse may be used. Containers shall have a capacity and shall be equipped with appurtenances for attaching mechanical lifting devices which are compatible with the collection equipment being used. Containers shall be constructed of durable rust and corrosion resistant material which is easy to clean. **All containers, except roll off dumpsters**, shall be equipped with tight fitting lids or doors to prevent entrance of insects or rodents. Doors and lids shall be constructed and maintained so they can be easily opened. Containers shall be watertight, leak-proof and weather proof construction.

Section 7. ENTER PRIVATE PREMISES. Solid waste collectors, employed by the city or operating under contract with the city, are hereby authorized to enter in and upon private property for the purpose of collecting solid waste therefrom as required by this ordinance.

Section 8. OWNERSHIP OF SOLID WASTE. Ownership of solid waste when placed in containers by the occupants or owners of premises upon which refuse accumulates, shall be vested in the city and thereafter shall be subject to the exclusive control of the city, its employees or contractors. No person shall meddle with refuse containers or in any way pilfer or scatter contents thereof in any alley or street within the city.

Section 9. WRAPPING GARBAGE. All garbage shall be drained of all excess liquid, and wrapped in paper or other disposable container before being placed in solid waste containers.

Section 10. HEAVY, BULKY WASTE. Heavy accumulations such as brush, tree limbs, broken concrete, sand or gravel, automobile frames, dead trees, and other bulky, heavy materials shall be disposed of at the expense of the owner or person controlling same.

Section 11. HAZARDOUS MATERIALS. No person shall deposit in a solid waste container or otherwise offer for collection any hazardous garbage, refuse, or waste. Hazardous material shall include **but is not limited to:**

- (a) Explosive materials;
- (b) Rags or other waste soaked in volatile and flammable materials;
- (c) Chemicals;
- (d) Poisons;
- (e) Radio-active materials;
- (f) Highly combustible materials;
- (g) Soiled dressings, clothing, bedding and/or other wastes, contaminated by infection or contagious disease;
- (h) Any other materials which may present a special hazard to collection or disposal personnel, equipment, or to the public.

Section 12. PROHIBITED PRACTICES. It shall be unlawful for any person to:

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**John's Recommendations**

- (a) Deposit solid waste in any container other than that owned or leased by *him/her* or under *his/her* control without written consent of the owner and/or with the intent of avoiding payment of the refuse service charge;
- (b) Interfere in any manner with employees of the city or its contractors in the collection of solid waste;
- (c) Burn solid waste except in an approved incinerator and unless a variance has been granted and a written permit obtained from the city or the appropriate air pollution control agency;
- (d) Bury refuse at any place within the city except that lawn and garden trimmings may be composted.

Section 13. **OBJECTIONABLE WASTE.** Manure from cow lots, stables, poultry yards, pigeon lofts and other animal or fowl pens, and waste/*used* oils from garages or filling stations shall be removed and disposed of at the expense of the person controlling the same and in a manner consistent with this ordinance.

Section 14. **UNAUTHORIZED DISPOSAL.** No person shall haul or cause to be hauled any garbage, refuse or other waste material of any kind to any place, site or area within or without the limits of the city unless such site is a sanitary landfill, transfer point or disposal facility approved by the Kansas State Department of Health and Environment.

Section 15. **PRIVATE COLLECTORS; LICENSE REQUIRED.**

- (a) It shall be unlawful for any person, except an employee of the city specifically authorized for that purpose, to collect or transport any solid waste within the city, **unless by approval of the city council and under agreement with the city to provide said service.**
- (b) Nothing herein shall be construed to prevent a person from hauling or disposing of his or her own solid waste providing it is done in such a manner as not to endanger the public health or safety or not to become an annoyance to the inhabitants of the city, and not to litter the streets and alleys of the city.

Section 16. **CLOSED VEHICLE.** Any vehicle used by any person for the collection and transportation of solid waste shall be maintained in a good mechanical condition ***and follow all State of Kansas regulation or guidelines.*** Vehicle shall be equipped with an enclosed covered body to prevent the contents leaking or escaping therefrom.

Section 17. **RULES AND REGULATIONS.** The collection and transportation of trash and waste materials shall be at all times under the general supervision of the mayor or his or her duly authorized agent, who shall have the authority by and with the consent of the governing body to make additional rules and regulations not inconsistent with the terms and provisions of this ordinance requiring that the collection and transportation of trash and waste materials shall be conducted in such manner as not to endanger the public health, or to become an annoyance to the inhabitants of the city, and providing for a proper fee to be charged to the customer.

Section 18. **FAILURE TO SECURE LICENSE.** Any person who shall conduct or operate within the city limits any vehicle for the purpose of collecting and transporting solid waste without **obtaining approval** as required by this ordinance or who shall violate the terms and provisions of this ordinance shall be deemed guilty of a violation of this ordinance and upon conviction thereof, **be fined no less than \$100.00 and no more than \$500.00 with each day being a separate violation of the ordinance.**

Section 19. **CHARGES.** The city shall establish and collect a service charge to defray the cost

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and maintenance of the collection and disposition of solid waste within the city.

Section 20. BILLING. Solid waste charges shall be billed monthly and shall be included on water or utility bills ***except when instructed differently by The Solid Waste City-Contractor's Agreement. Termination of bill for longer than 90 days will require council approval prior to the bill being generated; otherwise this charge is implemented regardless of services being provided.*** Delinquent solid waste bills shall carry the due dates, grace periods and penalties as water bills.

Section 21. SAME; DELINQUENT ACCOUNT. In the event the owner or occupant of any property shall fail to pay the solid waste bills within 60 days following the date upon which it becomes due, the city clerk shall annually certify such unpaid bills to the county clerk as a lien upon the property. The lien shall be collected subject to the same regulations and penalties as other property taxes are collected. (K.S.A. 65-3410)

101 E. 5<sup>th</sup> Avenue

This was a preliminary exterior evaluation of the property indicated above.

Upon approach of the property there is an open door at the main south entrance of the building. While walking towards the structure there was two stray cats that left the premises via the missing windows on the second story. There are thirteen broken windows on the building with nine of them completely missing. The south and west sides of the building are in the worst condition. This property is located within 250' of a school zone and has sidewalks on the west and south side and an alley to the east.

South side: seven broken windows and five of those windows are completely missing, main entrance west side door is open and unsecure, there is a lighting fixture hanging by the wires, plaster is beginning to fall from the ceiling of the entry way above the west doors.

West side: six broken windows and four of them are completely missing.

North side: one broken window, two windows have multiple pipes protruding through the Plexiglas. The rear entry door is unsecure.

East side: no broken windows and is in the best condition on the property.

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